

2021-12-15 Board Meeting

Date

15 Dec 2021

19:00

Location

1825 Monetary Lane #104, Carrollton, TX 75006

Google Meet

- ID: <https://meet.google.com/bdi-itpp-yxm>
- Phone Number: (US) +1 617-675-4444, PIN: 625 741 483 4617#

Attendance:

[Julie Harris](#)

[Justin Walker](#)

[James Henningson](#)

[Terra Baker](#)

Call to Order

19:02

Prior Minutes

[2021-11-17 Board Meeting](#)

MOTION: Approve Prior Minutes

- Proposed: [Justin Walker](#)
- Seconded: [James Henningson](#)

Vote:

- For: [Julie Harris](#) [James Henningson](#) [Justin Walker](#) [Terra Baker](#)
- Opposed: None
- Abstained: None

Motion: PASSED

Financial Statement

Income	64,855
Expense	53,543
Net	11,312



DM, 11.30.21, Fin...cial reports.xlsx

Member Recognition

The board wishes to recognize Art Givens for all of his work on the lighting at DMS.

Consent Agenda

Add Item

New Business

Agenda Item Title	Problem	Solution	Relevance	Pulled from Consent	Moved By	Seconded By	For	Against	Abstain
Food Purchasing Policy	The guidelines for DMS paid food purchases are non-existent.	Add to the financial policy manual, internal controls, this section on food and drink expenses: "De minimus food/snack purchases for consumption by volunteers on premises (i.e. donuts, muffins, a few slices of pizza per person, tacos, empanadas, cans of kippers, etc.) during a scheduled, open-to-all volunteer event (i.e. open forge, open tours, committee work days, etc.) are permitted. All other food/beverage purchases require pre-approval by the president or treasurer."	Provide some guidance to chairs and officers over what sorts of food purchases are or are not permitted.	yes	Justin Walker	Terra Baker	Justin Walker, Terra Baker, Julie Harris, James Henningson		

Add Item

Emergency Business

MOTION: Confirm the following chairs:

Page Walker - Chair of Digital Media

Ian Lee - Chair of Woodshop

Kobin Caddick - Chair of Science

- Proposed: [Julie Harris](#)
- Seconded: [James Henningson](#)

Vote:

- For: [Julie Harris](#) [Terra Baker](#) [James Henningson](#)
- Opposed: None
- Abstained: [Justin Walker](#) abstained on the vote to confirm Page Walker as chair of Digital Media

Motion:

Next Meeting

19 Jan 2022

19:00

Meeting adjourned at 19:09