

2024-05-15 Board Meeting Minutes [Approved]

Date

15 May 2024

Location

1825 Monetary Lane #104, Carrollton, TX 75006

Google Meet

- ID: <https://meet.google.com/bdi-itpp-yxm>
- Phone Number: (US) +1 617-675-4444, PIN: 625 741 483 4617#

Attendance

Board:

Present:

- [Thomas Fagan](#)
- [kia khadem](#)
- [James Henningson](#)
- [Jack Smith](#)
- [Julie Harris](#)

Absent:

NONE

Other:

- [Kevin Oliver](#)
- [Jay Phelps](#)
- [Max Locke](#)
- others

Call to Order

[James Henningson](#) 19:05

Prior Minutes

[2024-04-26 Board Meeting Minutes \[Approved\]](#)

[2024-05-06 Board Meeting Minutes \(Special\) \[Approved\]](#)

MOTION: Approve Prior Minutes

- Proposed: [James Henningson](#)
- Seconded: [Thomas Fagan](#)

Vote:

- For:
 - [Thomas Fagan](#)
 - [kia khadem](#)
 - [James Henningson](#)
 - [Jack Smith](#)
 - [Julie Harris](#)
- Opposed: none
- Abstained: none

Financial Statement

Income	
Expense	
Net	

Financial information was not presented

Member Recognition

The BoD recognizes the following and thanks them for their service.

[Tim Bene](#)

[Samuel Mitchell](#)

[Randy Lisbona](#)



[Gena Terranova](#)



Old Business



Phase I Buildout Status - Complete and final Phase I budget and potential motion to approve



[James Henningson](#) indicated that the most recent bids were just received and the BoD would have to discuss at a later date

New Business

Submitted By	Agenda Item Title	Problem	Solution	Relevance	Pulled from Consent	Moved By	Sec By
Max Locke	Reappoint Jay as CTO	DMS needs a CTO for the 2024-2025 Board year	Motion to reappoint Jay Phelps as CTO	DMS needs a CTO	no	 Thomas Fagan	 ulie

Max Locke	Reappoint Jason as Treasurer	DMS needs a Treasurer for the 2024-2025 Board year	Motion to reappoint Jason Harner as Treasurer	DMS needs a Treasurer	no	 Thomas Fagan	 ulie
-----------	------------------------------	--	---	-----------------------	----	--	---

Max Locke	Reappoint Kevin as Chief Legal Counsel	DMS needs a Chief Legal Officer for the 2024-2025 Board year	Motion to reappoint Kevin Oliver as Chief Legal Officer	DMS needs a Chief Legal Officer	no	 Thomas Fagan	 ulie
-----------	--	--	---	---------------------------------	----	--	---

Max Locke	Motion to amend the DMS rules - honorarium and Directors	DMS rules need adjusting	Change the rules to clarify language around honorarium and Directors Motion to amend the DMS Rules	As best as it can, DMS needs clear rules in order to properly run	no	 James Henningson	 hon Fag
-----------	--	--------------------------	---	---	----	--	---

Original:
For the duration of their term, no Director may accept personal payment for honorarium.

Proposed:
For the duration of their term, no Director may accept honorariums directly from the Dallas Make space.

Through discussions, the original intent was to restrict honorariums paid by DMS, not direct pay from attendees

Board directs the Secretary to amend the DMS rules in Source

Max Locke

Motion to amend the DMS rules - honorarium attendance minimums

DMS rules need adjusting to reflect the needs of certain DMS training

Change the rules to provide an exception to the honorarium attendance rules, for certain DMS classes

Motion to amend the rules by adding the following under:

As best as it can, DMS needs appropriate rules in order to best serve its Members

no



James Henningson



James Henningson

Honor
arium
Paym
ent
Polic
ies

4.
For
all
honor
arium
classe
s 3
attend
ees
are
requir
ed to
receiv
e
honor
arium

Additi
on:

4.1
Upon
reque
st by
the
Com
mittee
Chair,
the
Board
may
appro
ve an
excep
tion
for
this
class

attend
ance
minimum if
the 1)
class
size
is
limited
because
of
access
to
tools,
2)
safety
in
nature
, 3)
required for
tool
access
s,
AND
4) in
high
demand.
nd.

This exception does not require the Chair to fully or even partially implement the exception.

Board directs the Secretary to amend the DMS rules in Source

Max Locke	Question to Britton Burt	Burt needs to request an exception to the rules as discussed above	Burt question/request	need a request to make an exception	no
Max Locke	Woodshop Safety and Orientation Honorarium Exception	Woodshop has made an exception request for WS&O to attendance and honorarium minimums	Provide an exception to the honorarium attendance rules for the Woodshop Committee for Woodshop Safety and Orientation (WS&O)	need Board action to grant an exception	no

Motion to grant the Woodshop Committee an exception for their Woodshop Safety and Orientation class to the minimum attendance limitation for honorarium of 2 attendees

Woodshop is a big driver of DMS membership. WS&O is required for a new member to utilize most of the woodshop. There has been a continuous shortage of WS&O class offerings for a whole variety of reasons, but primarily teacher shortages. One reason for the teacher shortages is the honorarium minimums for such small classes.



Jack Smith

This exception will better position the Woodshop Committee to deliver more WS&O classes.

WS&O meets the 4 criteria outlined in the rules.

If fully implemented, this exception will result in a direct DMS cash outflow of \$~5K per year. (@ ~2 classes a week)

Max Locke

Reappoint James as President

DMS needs a President for the 2024-2025 Board year

Motion to reappoint James Hennington as President

DMS needs a President

no



Thomas Fagan



ulie

Max Locke	Discussion to set next board mtgs	June forward, Board meetings have not been set	Proposed dates for discussion (all on Wednesday) June 12th July 10th Aug 21st Sept 18th Oct 16th Nov 13th at 7:00 PM	required to have monthly Board mtgs	no
-----------	-----------------------------------	--	--	-------------------------------------	----

Max Locke	Discussion to set recurring items on future Board Mtg Agendas	Board and member communication could be improved	Proposed that in addition to our current Financial Statements section, we add the following to a Recurring Agenda Items of the monthly Board agenda:	Improved communications and understanding	no
-----------	---	--	--	---	----

1)
Monthly
Member
Add
and
Drop
Summar
y
-

member
ship is
currently
a key
element
of DMS
cash
flow
and
funding
of the
buildout

2)
Committ
ee
Status
Summar
y

- to
help
ensure
the
Board is
aware
of
whether
Committ
ees are
staying
in
compli
ance with
DMS
governa
nce

3) Build
Out
Status

-
member
s and
committ
ee
chairs
are
curious
in
regards
to
buildout
status,
timing,
impact
on
facilities,
etc.

Max Locke

Change
the
Current
Rate
Schedule
from

Retired
is
sometim
es
difficult
to

Better
aligns rate
plans with
membersh
ip

no



Julie Harris



a kf

Retired
to
Senior

define
and
verify

Modify
the
rules to
change
Retired
to
Senior
in the
Rate
Schedule

Motion
to
amend
the
rules:

Current
Plan
Name
and
Notes
Student
/Retired
/Veteran
/Disabled

This
rate is
for
member
s who
qualify
under
one of
these
three
categori
es: in
school,
retired,
veteran,
or
disabled
(*with
Social
Security
Benefit
Verificati
on
Letter*).
Please
contact
account
s@dalla
smakers
pace.org
to find
out if
you
qualify.
Eligible
for
voting
rights
after 90
days,
see
Voting
Rights.

Proposed Plan Name and Notes Student /Senior /Veteran /Disabled

This rate is for members who qualify under one of these four categories: in school, senior (65 years of age or older), veteran, or disabled (*with Social Security Benefit Verification Letter*). Please contact accounts@dallasmakerspace.org to find out if you qualify. Eligible for voting rights after 90 days, see Voting Rights.

"Retired" will be added to the grandfathered list.

Board directs the Secretary to amend the DMS rules in Source

Max Locke	DMS Carbon	Been question	Clarity of the rules	no
-----------	------------	---------------	----------------------	----

Fiber
Policy

s about
DMS
policies
on
working
with
carbon
fiber

Motion
to adopt
rules on
carbon
fiber at
the
DMS
level

Working
with
Carbon
Fiber
and
Fiberglass
materials
has
been
shown
to risk
long
term
health
issues,
particularly
from
exposure
to
particles
~5um in
size
with a
~3:1
aspect
ratio.
(Called
WHO-
fibers
because
of the
assessments
by the
World
Health
Organization)

For this
reason,
the
milling,
cutting,
sanding,
or
processing
of
cured
resin
with
Carbon
Fiber
and/or
Fiberglass
materials
requires
a safety
plan
approved
by the
Board
of
Directors,
and a
supporting



Jack Smith

committee to house the operation.

To be successful, the safety plan must at a minimum address personal and space protections for the WHO-fibers.

Additional Information: As of the approval of this policy, there is currently no safety plan in place to support operations on cured Carbon Fiber and/or Fiberglass material.

Board directs the Secretary to amend the DMS rules in Source

Add Item

Emergency Business

[Julie Harris](#) brought some issues with Laser PCs, but no motion was made

MOTION:

- Proposed:
- Seconded:

Vote:

- For:
- Opposed:
- Abstained:

Motion:

Motion to Close

Motion to Close:

Proposed: [James Henningson](#)

Second: [Thomas Fagan](#)

19.47

Vote:

- For: Unanimous
- Opposed:
- Abstained:

Next Meeting

12 Jun 2024