

# 2024-06-12 Board Meeting Minutes [Approved]

## Date

12 Jun 2024

## Location

1825 Monetary Lane #104, Carrollton, TX 75006

### Google Meet

- ID: <https://meet.google.com/bdi-itpp-yxm>
- Phone Number: (US) +1 617-675-4444, PIN: 625 741 483 4617#

## Attendance

Board:

Present:

- [Thomas Fagan](#)
- [kia khadem](#)
- [James Henningson](#)
- [Jack Smith](#)
- [Julie Harris](#)

Absent:

- NONE

Other:

- [Jason Harner](#)
- [Kevin Oliver](#)
- others

## Call to Order

Called to order by [James Henningson](#) at 19:03 CDT

## Prior Minutes

[2024-05-15 Board Meeting Minutes \[Approved\]](#)

MOTION: Approve Prior Minutes

- Proposed: [Thomas Fagan](#)
- Seconded: [kia khadem](#)

Vote:

- For:
  - [Thomas Fagan](#)
  - [kia khadem](#)
  - [James Henningson](#)
  - [Jack Smith](#)
  - [Julie Harris](#)
- Opposed: none
- Abstained: none

# Member Recognition

[Rich Osman](#) for his ongoing work with the new Interlock system.

[Gena Terranova](#) for her ongoing work on DMS PR

## Recurring Items

### Financial Statement

<b>Income</b>	74,951
<b>Expense</b>	
<b>Net</b>	12,000

Brief financial discussion let by [Jason Harner](#)

Discussed \$500K investment fund is not properly showing up on DMS statements/accounting system. [Jason Harner](#) and [James Henningson](#) are working to get the issue addressed with Fidelity

## Member Add/Drop

Available data/information not easily available at this time. Will continue to work on it.

## Buildout Status

James - Buildout - Phase I Status - up to date costs for Phase I

MOTION: Approve \$135K to begin Phase I of the buildout. Phase I includes move of automotive, lathe room buildout, and wall for Digital Media. It excludes flooring for Digital Media hallway and an AC re-route that [Tim Bene](#) requested. Tim was unable to attend the meeting.

- Proposed: [James Henningson](#)
- Seconded: [kia khadem](#)

Vote:

- For:
  - [Thomas Fagan](#)
  - [kia khadem](#)
  - [James Henningson](#)
  - [Jack Smith](#)
- Opposed:
  - [Julie Harris](#)
- Abstained: none

Timing is unknown at this time.

[James Henningson](#) agreed to do a DMS-wide communication on the status

## Committee Review

Committee	Meeting Date	Election Date	D&O Assigned	Last D&O	Comments
3D Fab	6/2/24	6/2/24	Max	Max 6/2/24	
Animatronics	6/2/24	3/21/24	Max	Max 6/2/24	
Automotive	4/14/24	04/14/24	Jay	Jay 04/14/24	
Blacksmithing	5/18/24	?	Julie	?	need to better understand last election date and associated notes
					6/8/24 meeting notes are preliminary.
Ceramics	6/8/24	6/8/24	Jay	?	The agenda said there was a Chair Election
Creative Arts	6/2/24	6/2/24	Max	Max 6/2/24	

Digital Media	6/2/24	1/28/24	Max	Max 1/28/24	
Electronics	5/9/24	5/9/24	Jay	?	
Glassworks	5/1/24	5/1/24	Julie	?	
Jewelry	6/11/24	5/14/24	?		
Laser	4/1/24	4/1/24	Julie	Julie 4/1/24	
Machine Shop	5/25/24	4/27/24	Jay	Jay 5/25/24	
Metal Shop	6/1/24	11/4/23	?	Max 6/1/24	Meeting notes for 6/1/24 have not been posted. Can not find notes when Max was elected Chair
Motorsports	5/9/24	5/9/24	Julie	?	
Printmaking	5/25/24	5/25/24	Max	Max 5/25/24	notes posted on 6/11/24
Science	5/19/24	12/17/23	Max	Max 4/21/24	Chair elections the end of June
Vector	5/16/24	11/15/23	Jack	?	next election Thurs 6/20/24
Woodshop	5/30/24	12/14/23			

Any Committee actions required?

NONE

D&O Assignments?

Discussed D&O Committee assignments. Revised list to be reviewed at next BoD Meeting

MOTION: Motion to confirm the following Committee Chairs:

Keith Kubal - 3D Fabrication

Mark Reynolds - Creative Arts

Mikael Kusturin - Printmaking

Jason Harner - Motorsports

Joseph Lahoud - Jewelry

Vincent Craddock - Glassworks

Art Givens - Electronics

- Proposed: [James Henningson](#)
- Seconded: [kia khadem](#)

Vote:

- For:
  - [Thomas Fagan](#)
  - [kia khadem](#)
  - [James Henningson](#)
  - [Jack Smith](#)
  - [Julie Harris](#)
- Opposed: none
- Abstained: none

Board directs the CTO to execute the Chair Transition Checklist for these Chairs, as needed

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MOTION: Motion for the following Committee business - Science

<see below>

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MOTION: Motion for the following Committee expenditures - Automotive, Printmaking

<see below>

## Old Business

Denton Coffin Race Status

DMS application was accepted

[Randy Lisbona](#) is Team Leader

Call for interest/planning meeting to be scheduled in the next week or two







Other Items?

No items brought forward





## New Business

Submitted By	Agenda Item Title	Problem	Solution	Relevance	Pulled from Consent	Moved By	Seconded By	For
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Max Locke	Clarify Minimum Age to Be a Primary Member	Current rules are not clear	Modify the rules to reconfirm minimum age to join DMS as a primary member  Motion to amend the rules as follows:  Title Membership Dues changed to Membership /Membership Dues  Add: A Primary Member must be at least 18 years of age *** Board directs the Secretary to amend the DMS rules in Source	Clarity of the rules	no	 James Henningson	 Thomas Fagan,	 Thomas Fagan, Julia khadem,	 Julia khadem,
						 Jack Smith,  James Henningson			



Max Locke	Rules For Forming a Special Interest Group	Current Understanding of SIG Requirements are Not Documented	Reconfirm and document the rules for SIG formation.  Motion to amend the rules:  At least 3 DMS Members are required to form a Special Interest Group	Clarity of the Rules	no	 Julie Harris	 James Henningson	 Thomas Fagan,	 Julia khadem,
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SIGs may be focused on any topic /subject matter as long as the subject matter does not conflict with DMS' Code of Conduct

A Formal SIG is a sub-unit of a committee – Sponsoring Committee To be a Formal SIG, the Sponsoring Committee must vote to add it and include the vote in its Committee Meeting Minutes The Sponsoring Committee will provide budget and/or space as it sees fit. However, the Sponsoring Committee maintains control of said resources



Jack Smith,  James Hennings

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To be recognized, the Informal SIG needs to send a simple message to the Secretary ([Secretary@DallasMakerspace.org](mailto:Secretary@DallasMakerspace.org)) with name of the SIG, the objective of the SIG, and the Members that voted to form the SIG. Informal SIGs can be terminated at any time by the Board (examples might include, inactivity, bad behavior, etc.)

\*\*\*  
Board directs the Secretary to amend the DMS rules in Source

Jason Harner

Subiefest 2024

Moneyz, Moneyz, Moneyz, Problemz

NO ACTION TAKEN. MOVED TO MARKETING UNDER JAMES

Sponsor Subiefest in order to attract new Members

We need members

no

Motion  
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Max Locke

Motion to amend the DMS rules - power in parking lot

Questions about Member use of power in the DMS Parking Lot

Change the rules to clarify language around power provided in the DMS Parking Lot

Clarity of the Rules

no



James Henningson



Thomas Fagan

T



Thomas Fagan,



Thomas Fagan,

Julia khadem,



Jack Smith,



James Henningson

Motion to amend the DMS Rules

In the Parking Section, add: Vehicles owned by Members only may use DMS provided power in the DMS Parking Lot as long as are working at DMS, and no parking rules outlined above are broken. If power is used extensively (as discretion of the DMS Director s and Officers) , the Member shall make a donation to DMS to offset the cost of the power. \*\*\*

Board directs the Secretary to amend the DMS rules in Source

Paul Wilson

Authorize up to \$3,000 for purchase of a Challenge

The Printmaking committee needs more equipment

Printmaking would like to purchase the following items

Enabling the teaching or letterpress techniques over a full range of student

no



Julie Harris



James Henningson

J



Thomas Fagan,

Thomas Fagan,



Julia

Letterpress  
Proof  
Press,  
type  
sets,  
and  
studio  
furniture.

nt to  
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enable  
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teaching  
of  
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to  
accomplished  
artisan.



Jack Smith,



James Hennings

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Yieu Chyan

Permissi on to Purchase Chemicals/Lab Supplies

Classes and projects may require the purchase of lab supplies, scientific equipment, and chemicals. Vendors require evidence of commercially zoned shipping address to set up accounts.

Permissi on letter on DMS letterhead allowing shipments to the DMS location in order to allow us to make purchases on a personal basis for non-committ ee projects. Requesting permission for Kobin Caddick, Sam Frondorf and Yieu Chyan.

Enable projects and classes that utilize the fume hood

no



James Henningson



a khadem

ki



a khadem,

Thomas Fagan,



Juli



Jack Smith,



James Hennings

We also propose setting up accounts with vendors directly under the Dallas Makerspace in order to support committ ee projects. Paperwork typically required include a copy of the lease agreement, certificate of formation, and perhaps a certificate of fact from the Texas SOS.

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Max Locke	Discussion: Other Board Procedural Questions	Procedures may not be optimized	DEFER RED AT THIS TIME	Better running Board	no
			Continue to discuss how the Board wants to operate: Recurring Items Agenda Item Formation		

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## Add Item

# Emergency Business

MOTION: To allow Yieu Chyan to represent, for grant purposes, that he is working out of the DMS, as long as it generates no risk nor obligations to DMS. (e.g. no rights for inspection, no access to information, etc.)

### VOTE:

- Proposed: [James Henningson](#)
- Seconded: [kia khadem](#)

### Vote:

- For:
  - [Thomas Fagan](#)
  - [kia khadem](#)
  - [James Henningson](#)
  - [Jack Smith](#)
  - [Julie Harris](#)
- Opposed: none
- Abstained: none

No other items brought forward

### MOTION:

### VOTE:

# Closed Session

MOTION: To move to closed session to discuss legal and disciplinary items

### VOTE:

- Proposed: [James Henningson](#)
- Seconded: [kia khadem](#)

### Vote:

- For:
  - [Thomas Fagan](#)
  - [kia khadem](#)

- James Henningson
- Jack Smith
- Julie Harris
- Opposed: none
- Abstained: none

## Next Meeting

10 Jul 2024