

# 2025-01-22 Board Meeting Minutes [Approved]

## Date

22 Jan 2025 19:00

## Location

1825 Monetary Lane #104, Carrollton, TX 75006

North Lobby

## Google Meet

- **ID:** <https://meet.google.com/bdi-itpp-yxm>
- **Phone Number:** (US) +1 617-675-4444, PIN: 625 741 483 4617#

## Attendance

Board:

Present:

- [Thomas Fagan](#)
- [kia khadem](#)
- [James Henningson](#)
- [Jack Smith](#)
- [Julie Harris](#)

Absent:

- ◦ NONE

Other: [Jay Phelps](#) [Kevin Oliver](#) [Max Locke](#) [Jason Harner](#)

- others

## Call to Order

7:03 [James Henningson](#)

## Prior Minutes

[2024-12-11 Board Meeting Minutes \[Approved\]](#)

MOTION: Approve Prior Minutes

- Proposed: [James Henningson](#)
- Seconded: [Jack Smith](#)

Vote:

- For: [James Henningson](#) [Jack Smith](#) [kia khadem](#) [Thomas Fagan](#) [Julie Harris](#)
- Opposed: none
- Abstained: none

# Member Recognition

Logistics Team

New IT volunteers

Project Storage Team

Christmas Party Team

## Recurring Items

## Financial Statement

<b>Income</b>	
<b>Expense</b>	
<b>Net</b>	

Discuss Finance related items. See below

Month: December

Revenue: 80K

Expenses: (77K)

Net Income: (3K)

Reconciling items/Timing Related Items/Unusual Items:

Major Items: Several Repairs

## New Membership - Add/Drop, Tours, New Membership Class

Targets are WHMCS-based

Target WHMCS count is \_\_\_\_\_

As of 1/22/25 @ 5:00 PM, membership count is at 2,044

As of 12/11/24 @ 5:00 PM, membership count is at 2,000

As of 11/13/24 @ 5:00 PM, membership count is at 1991

As of 10/16/24 @ 5:00 PM, membership count is at 1971

As of 9/18/24 @ 5:00 PM, membership count is at 1957

As of 8/21/24 @ 5:00 PM, membership count is at 1942

Tours:

Turnout

Tour Guides

[James Henningson](#)

New Member Class:

## Buildout Status

[James Henningson](#) - Buildout - Phase I Status

UPDATE:

General Phase I

Automotive

Digital Media

Woodshop - Lathe Room

General Phase II

MOTION: <required motions, if any>

<insert reference to motions, if required>

VOTE:

## Committee Review/Business

Committee	Meeting Date	Election Date	D&O Assigned	Last D&O	Comments
3D Fab	1/5/24	12/1/24	James		
Animatronics	1/5/25	8/4/24	Max		
Automotive	12/15/24	4/14/24	Kia		Kia to follow up on getting meeting notes updated
Blacksmithing	1/15/24		Kia		Kia to follow up on getting meeting notes updated
Ceramics	1/7/25	10/2/24	Jay		
Creative Arts	1/5/24	11/3/24	Jason		had meeting 1/5/25 - no notes
Digital Media	1/5/25	8/4/24	Thomas		
Electronics	11/20/24	11/20/24	Kevin		attendance levels?
Glassworks	12/4/24	5/1/24	Julie		when was last election
Jewelry	1/14/25	10/8/24	Jason		
Laser	1/13/25	11/18/24	Jack		
Machine Shop	12/28/24	10/26/24	Jay		
Metal Shop	12/7/24	11/2/24	Thomas		
Motorsports	9/12/24	5/9/24	James		???
Printmaking	12/7/24	6/11/24	Max		had mtg in January, but notes not uploaded. recently had election but notes not posted
Science	1/9/25	12/29/24	Max		
Vector	12/15/24	11/21/24	Jack		
Woodshop	1/21/25	7/22/24	Julie		

Any Committee actions required?

automotive, blacksmithing - Kia

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MOTION: Motion to confirm the following Committee Chairs:

Britton Burt - Laser

Yieu Chyan - Science

Art Givens - Electronics

- Proposed: [Jack Smith](#)
- Seconded: [James Henningson](#)

Vote:

- For: [Jack Smith](#) [James Henningson](#) [Julie Harris](#) [kia khadem](#) [Thomas Fagan](#) a
- Opposed: none
- Abstained: none

Board directs the CTO to execute the Chair Transition Checklist for these Chairs, as needed

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MOTION: Motion for the following Committee business or any committee updates

Automotive Funding Request - Lift Move <see item below>

Automotive Funding Request - 2nd Lift <see item below>

Jewelry Welder repair and Upgrade <see item below>

## New Business

Submitted By	Agenda Item Title	Problem	Solution	Relevance	Pulled from Consent	Moved By	Seconded By	For
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Max Locke

Phase I  
Auto  
Lift  
Move

Old lift  
needs  
to be  
moved  
to the  
new  
automotive  
area

Motion  
to  
approve  
a  
maximum  
of  
\$1,750  
to  
support  
the  
move  
of  
the  
old  
automotive  
lift  
to  
the  
new  
automotive  
area

Required  
to  
complete  
automotive  
move

no



kia  
khadem



J  
ames  
Henningson



kia khadem,



James



Julie Harris,

Open  
questions:  
1)  
Foundation/ lift  
guarantee with  
potential slab  
support  
issues. Require  
d approval  
by  
landlord  
?  
2)  
Space  
allocation in  
new  
automotive v  
blacksmith  
allocated space  
3) other  
costs?  
Is this  
the  
complete  
cost?



Jack Smith,



Thomas Fagan

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Max Locke	Feedback Regarding Proposed Rate Increase	Based on increased in rent, electricity, and insurance, a rate is needed to align DMS expenses with revenue	15 MINUTE COMMENTS FROM FLOOR Seek feedback from Members on the proposed rate increase. Overall feedback section will be limited to 30 minutes Each person wishing to speak will be limited to 3 minutes Feedback will alternate between people speaking in favor and those opposed.	Important the Board obtain Member feedback	no
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Max Locke	New Auto Lift (2nd Lift)	Plans call for a second lift in new automotive	ITEM DISCUS SED: Discuss proposal submitted by Automotive. No vote for second lift will be taken, but this will help ensure all remaining questions are asked and answered. Open questions: 1) Foundation/ lift guarantee with potential slab support issues. Required approval by landlord? 2) Space allocation in new automotive v blacksmith allocated space 3) other costs? Is this the complete cost?	Need to put a second lift to a vote	no
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Max Locke

Project  
Storage  
Authoriz  
ation  
Extension

The  
Board's  
original  
approval  
to re-  
open  
project  
storage  
expired  
1/15/25

Motion  
to  
extend  
project  
storage  
authoriz  
ation  
until 3  
/15  
/2025  
under  
the  
same  
guidelin  
es as  
the  
original  
approval

DMS  
needs  
project  
storage

no



kia  
khadem



ames  
Henningson

J



kia khadem,



Julie Harris



James

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Joseph Lahoud	Jewelry Laser Welder Repair /Upgrade	Poor optics on laser welder and no video output making it challenging to teach	TABELLE D PENDING ADDITIONAL INFORMATION REQUEST - Replace the current binocular optics on the laser welder with a new trinocular type that includes a video display. The Jewelry Committee would be willing to split the \$3700 cost through department donations and or fundraising if necessary. <a href="http://laserstar.net/product/microscope-5-leica-clearview-system-15x-camera-monitor-kit/">http://laserstar.net/product/microscope-5-leica-clearview-system-15x-camera-monitor-kit/</a>	Replacement of these optics will make operating the machine safer, more accessible to people with vision issues and enable visual teaching on the machine with the use of a video display.	no
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Add Item

## Emergency Business

MOTION: NONE

Vote:

Motion:

## Closed Session or Meeting Close

MOTION: To move to closed session to discuss legal and disciplinary items, if required

- Proposed: [James Henningson](#)
- Seconded: [Jack Smith](#)

Vote:

- For: [James Henningson](#) [Jack Smith](#) [kia khadem](#) [Julie Harris](#) [Thomas Fagan](#)
- Opposed: none
- Abstained: none

## Next Meeting

19 Feb 2024