

2025-02-19 Board Meeting Minutes [Approved]

North Lobby

Google Meet

- ID: <https://meet.google.com/bdi-itpp-yxm>
- Phone Number: (US) +1 617-675-4444, PIN: 625 741 483 4617#

Attendance

Board:

Present:

- [Thomas Fagan](#)
- [kia khadem](#)
- [James Henningson](#)
- [Jack Smith](#)

Absent:

- [Julie Harris](#)

Other: [Jay Phelps](#) [Jason Harner](#) [Kevin Oliver](#) [Max Locke](#)

- others

Call to Order

7:04 [James Henningson](#)

Prior Minutes

[2025-01-22 Board Meeting Minutes \[Approved\]](#)

MOTION: Approve Prior Minutes

- Proposed: [James Henningson](#)
- Seconded: [Jack Smith](#)

Vote:

- For: [James Henningson](#) [Jack Smith](#) [Thomas Fagan](#) [kia khadem](#)
- Opposed: none
- Abstained: none

Member Recognition

IT Volunteers

Ceramics Teachers

Kevin and his work with the darkroom

Alan for his work replacing lights

Michelle for her work on the new Logistics office

Keith, Kaleigh and team for managing the VC donation

Ian

Brian for help with facilities mgmt

Lisa for he quilting project for Calif wildfires

Recurring Items

Financial Statement

Income	
Expense	
Net	

Discuss Finance related items. See below

Month: January

Revenue: 92K

Expenses: (79K)

Net Income: 13K

Reconciling items/Timing Related Items/Unusual Items:

Major Items:

New Membership - Add/Drop, Tours, New Membership Class

Targets are WHMCS-based

Target WHMCS count is _____

As of 2/19/25 @ 5:00 PM, membership count is at 2091

As of 1/22/25 @ 5:00 PM, membership count is at 2,044

As of 12/11/24 @ 5:00 PM, membership count is at 2,000

As of 11/13/24 @ 5:00 PM, membership count is at 1991

As of 10/16/24 @ 5:00 PM, membership count is at 1971

As of 9/18/24 @ 5:00 PM, membership count is at 1957

As of 8/21/24 @ 5:00 PM, membership count is at 1942

Tours:

Turnout

Tour Guides

[James Henningson](#)

New Member Class:

Buildout Status

[James Henningson](#) - Buildout - Phase I Status

UPDATE:

General Phase I

Automotive

Digital Media

Woodshop - Lathe Room

General Phase II

MOTION: <required motions, if any>

<insert reference to motions, if required>

VOTE:

Committee Review/Business

Committee	Meeting Date	Election Date	D&O Assigned	Last D&O	Comments
3D Fab	1/5/25	12/1/24	James		had mtg on 2/2 but notes not posted
Animatronics	2/2/25	2/2/25	Max		
Automotive	1/19/25	12/15/24	Kia		
Blacksmithing	1/15/25		Kia		Kia to follow up on getting meeting notes updated
Ceramics	2/3/25	10/2/24	Jay		
Creative Arts	2/2/25	11/3/24	Jason		
Digital Media	1/5/25	8/4/24	Thomas		had mtg and election on 2/2/25, but no notes
Electronics	11/20/24	11/20/24	Kevin		attendance levels?
Glassworks	1/8/25	5/1/24	Julie		when was last election
Jewelry	1/14/25	10/8/24	Jason		
Laser	2/17/25	11/18/24	Jack		
Machine Shop	1/25/25	10/26/24	Jay		
Metal Shop	12/7/24	11/2/24	Thomas		
Motorsports	9/12/24	5/9/24	James		???
Printmaking	12/7/24	6/11/24	Max		had mtg in January and Feb, but notes not uploaded. recently had election but notes not posted
Science	2/16/25	12/29/24	Max		
Vector	1/23/25	11/21/24	Jack		
Woodshop	1/21/25	7/22/24	Julie		

Any Committee actions required?

MOTION: Motion to confirm the following Committee Chairs:

~~Joel Loukus – Digital Media, minutes not posted~~

Mark Reynolds - Animatronics

<insert other>

- Proposed: [James Henningson](#)
- Seconded: [Thomas Fagan](#)

Vote:

- For: [James Henningson](#) [Jack Smith](#) [Thomas Fagan](#) [kia khadem](#)
- Opposed: none
- Abstained: none

Board directs the CTO to execute the Chair Transition Checklist for these Chairs, as needed

MOTION: Motion for the following Committee business or any committee updates

Jewelry Welder repair and Upgrade <see item below>

<other>

New Business

Submitted By	Agenda Item Title	Problem	Solution	Relevance	Pulled from Consent	Moved By	S
Max Locke	2025-2026 Board Elections	DMS required to elect Directors once a year	Motion to execute the 2025-2026 Board Election according to the following schedule:	DMS needs governance	no		

[Jack Smith](#)

March 16
Communication
to Members

March 30 (Sunday) : Deadline for Statement of Intent

April 9 (Wednesday) : Meet the Candidates

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Max Locke

DMS
Rate
Adjustment

With
increased
operational
costs,
DMS
must
raise
rates to
cover
expenses

Motion to
adjust
member
rates as
follows:

Summary:
Effective 4/19 at 12:01 AM
Eliminate the grandfathered rate clause in the current rules
Primary member rate (member's current rate) increase of \$10 per month
Add-on rate increase of \$5 per month
All discount percentages will remain unchanged.
Annual inflation increases based on Cost-Of-Living (Urban), rounded to the nearest whole dollar.
Actual detailed language included at Rules, section 4

DMS can
not
operate in
a negative
cash flow
situation

no



James Henningson

Max Locke	Jewelry Laser Welder Repair /Upgrade	Poor optics on laser welder and no video output making it challenging to teach	Replace the current binocular optics on the laser welder with a new trinocular type that includes a video display. The Jewelry Committee would be willing to split the \$3700 cost through department donations and or fundraising if necessary. https://la-serstar.net/product/microscope-evs5-leica-clearview-system-15x-scope-camera-monitor-kit/	Replacement of these optics will make operating the machine safer, more accessible to people with vision issues and enable visual teaching on the machine with the use of a video display.	no
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Max Locke	Office Space Allocation - Logistics	Logistics needs a base of operations within DMS as the space it utilizes within the Infrastructure office is limited	Motion to reallocate the old Finance office to a Logistics Office	Logistics needs to function efficiently	no	 James Henningson
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Emergency Business

MOTION: Allow aquaponics tank to be placed by water fountain

- Proposed: [James Henningson](#)
- Seconded: [kia khadem](#)

Vote:

- For: [James Henningson](#) [kia khadem](#) [Jack Smith](#) [Thomas Fagan](#)
- Opposed: none
- Abstained: none

MOTION: Support for Girl Save the World event on April 6, 2025

- Proposed: [James Henningson](#)
- Seconded: [Jack Smith](#)

Vote:

- For: [James Henningson](#) [kia khadem](#) [Jack Smith](#) [Thomas Fagan](#)
- Opposed: none
- Abstained: none

Closed Session or Meeting Close

MOTION: To move to closed session to discuss legal and disciplinary items, if required

- Proposed: [James Henningson](#)
- Seconded: [kia khadem](#)

Vote:

- For: [James Henningson](#) [kia khadem](#) [Jack Smith](#) [Thomas Fagan](#)
- Opposed: none
- Abstained: none

Next Meeting

19 Mar 2025

19:00