

2025-03-19 Board Meeting Minutes [Approved]

Date

19 Mar 2025

Location

1825 Monetary Lane #104, Carrollton, TX 75006

Google Meet

- ID: <https://meet.google.com/bdi-itpp-yxm>
- Phone Number: (US) +1 617-675-4444, PIN: 625 741 483 4617#

Attendance

Board:

Present:

- [Thomas Fagan](#)
- [James Henningson](#)
- [Julie Harris](#)

Absent:

- [Jack Smith](#)

Other:

- others

Call to Order

7:02 [James Henningson](#)

Prior Minutes

[2025-02-19 Board Meeting Minutes \[Approved\]](#)

[2025-03-05 Board Meeting \(Special\) Minutes \[Approved\]](#)

[2025-03-13 Board Meeting \(Special\) Minutes \[Approved\]](#)

MOTION: Approve Prior Minutes

- Proposed: [James Henningson](#)
- Seconded: [Thomas Fagan](#)

Vote:

- For:
 - [Thomas Fagan](#)
 - [James Henningson](#)
 - [Julie Harris](#)
- Opposed: none
- Abstained: none

Member Recognition

IT

- [Johanna Posey](#) for her work with NinjaOne
- Bruce for his work with Elastic Search
- Brian for his work on WHMCS test and upgrade
- Austin for his work on networking and VMWare
- Brenon for his work on networking items
- Thomas for his work on workstations
- [Constance Burns](#) for her work upgrading Moodle
- [Mandar Limaye](#) for his development work and ongoing support efforts
- Mandar for his efforts on voting
- Jay Phelps

Recurring Items

Financial Statement

Income	
Expense	
Net	

Discuss Finance related items. See below

Month: February

Revenue: 88K

Expenses: (113K)

Net Income: (25K)

Reconciling items/Timing Related Items/Unusual Items:

Major Items:

Double paid rent this month

New Membership - Add/Drop, Tours, New Membership Class, Other

Targets are WHMCS-based

Target WHMCS count is _____

As of 3/19/25 @ 5:00 PM, membership count is at 2095

As of 2/19/25 @ 5:00 PM, membership count is at 2091

As of 1/22/25 @ 5:00 PM, membership count is at 2,044

As of 12/11/24 @ 5:00 PM, membership count is at 2,000

As of 11/13/24 @ 5:00 PM, membership count is at 1991

As of 10/16/24 @ 5:00 PM, membership count is at 1971

As of 9/18/24 @ 5:00 PM, membership count is at 1957

As of 8/21/24 @ 5:00 PM, membership count is at 1942

Tours:

Turnout

Tour Guides

[James Henningson](#)

Still having good turnout

Always looking for more tour guides

New Member Class:

[Max Locke](#)

Still looking to identify additional hosts

Rate Increase Update:

[Jason Harner](#)

Have some just a few cancelations mentioning rates. Test will be when increase starts hitting the credit cards

Elections Update

[Max Locke](#)

Buildout Status

[James Henningson](#) - Buildout - Phase I Status

UPDATE:

General Phase I

Automotive

Digital Media

Woodshop - Lathe Room

General Phase II

~~MOTION: <required motions, if any>~~

~~<insert reference to motions, if required>~~

~~VOTE:~~

Committee Review/Business

<insert committee table here>

Table not completed this month - [Max Locke](#)

~~Any Committee actions required?~~

MOTION: Motion to confirm the following Committee Chairs:

Joel Loukus — Digital Media

<insert other>

- Proposed:
- Seconded:

Vote:

- For:
- Opposed: none
- Abstained: none

Board directs the CTO to execute the Chair Transition Checklist for these Chairs, as needed

MOTION: Motion for the following Committee business or any committee updates

- None

New Business

Submitted By	Agenda Item Title	Problem	Solution	Relevance	Pulled from Consent	Moved By	Seconded By	For	Against	Abstain
Max Locke	Marketing Technology	DMS need a marketing technology to better communicate with its current and past members	Motion to approve the selection, by Marketing, PR, and Social Media, of a marketing technology for use at DMS that would result in yearly fees not to exceed \$1,000 - ensuring the technology vendor can not sell or otherwise use DMS email address and has an opt-out process.	Member communication and satisfaction	no	 James Henningson	 Thomas Fagan	T  James Henningson,  Thomas Fagan,  Julie Harris		

Add Item

Emergency Business

MOTION: Appoint Megan Murray to fill open position on the Board until the end of the term

- Proposed: [James Henningson](#)
- Seconded: [Thomas Fagan](#)

Vote:

- For:
 - [Thomas Fagan](#)
 - [James Henningson](#)
 - [Julie Harris](#)
- Opposed: none
- Abstained: none

Closed Session or Meeting Close

MOTION: To move to closed session to discuss legal and disciplinary items.

- Proposed: [James Henningson](#)
- Seconded: [Thomas Fagan](#)

Vote:

- For:
 - [Thomas Fagan](#)
 - [James Henningson](#)
 - [Julie Harris](#)
- Opposed: none
- Abstained: none

Next Meeting

16 Apr 2025