

# 2025-06-03 Board Meeting Minutes [Special,Approved]

## Date

03 Jun 2025

## Location

1825 Monetary Lane #104, Carrollton, TX 75006

### Google Meet

- ID: <https://meet.google.com/bdi-itpp-yxm>
- Phone Number: (US) +1 617-675-4444, PIN: 625 741 483 4617#

## Attendance

Board: Members Present:

- [Megan Murray](#)
- [Samuel Mitchell](#)
- [Greg Seale](#)
- [Kevin Thompson](#)
- [Max Locke](#)

Board Members Absent:

- None

Officers Present:

- President:
- CFO: [Jason Harner](#)
- CTO:
- COO: [Ian Wilson](#)
- CLO:
- Secretary: [Max Locke](#) and then [Jack Smith](#)

Members:

- [Thomas Fagan](#)
- [Mikael Kusturin](#)
- [Art Givens](#)
- [Brian Lee](#)
- [Tim Black](#)
- [Jordan Bailey](#)
- [Vincent Craddock](#)

## Call to Order

7:22pm CT by [Jack Smith](#)

## New Business

<b>Title:</b>	Redefine Officer Roles
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<b>Purpose &amp; Relevance:</b>  <b>aka Problem &amp; Solution:</b>	Improve Officer Roles and the definitions to improve volunteer efficiency.
<b>Motion Text:</b>	<p><b>Resolution</b></p> <p>Whereas there are benefits to having separate DMS Officers from DMS Board of Directors, the DMS Board of Directors hereby resolves that the objective of an 2025-2026 DMS Board is to have Officers that as distinct and separate from its Directors. However, it is understood that meeting this objective may not always be possible. If this objective is not met, the Board will work to rectify the lack of separation.</p> <p><b><u>Motion to abolish the current Vice President role.</u></b></p>
<b>Motion ed By and 2nd By:</b>	<a href="#">Max Locke</a> <a href="#">Megan Murray</a>
<b>For</b>	<a href="#">Samuel Mitchell</a> <a href="#">Max Locke</a> <a href="#">Kevin Thompson</a> <a href="#">Megan Murray</a> <a href="#">Greg Seale</a>
<b>Against</b>	none
<b>Abstain &amp; Absent</b>	none

<b>Title:</b>	Create new VP roles
<b>Purpose &amp; Relevance:</b>  <b>aka Problem &amp; Solution:</b>	Divide and Conquer strategy to improve our system

<b>Motion Text:</b>	<p><b><u>Motion to create these new Officer positions:</u></b></p> <p><b>Vice President of Marketing</b></p> <p>Responsible for the overall leadership and direction of DMS' marketing activities, including:</p> <ul style="list-style-type: none"> <li>• General Marketing</li> <li>• New Member Acquisition - Direct</li> <li>• On-Line - Social/Digital</li> <li>• Public Relations/Press Releases</li> <li>• Event Marketing (Internal)</li> <li>• Event Marketing (External)</li> </ul> <p>The role will also include the appropriate spending limits for the above mentioned activities, as deemed by the Treasurer and documented in the DMS rules.</p> <p><b>Vice President of Internal Affairs</b></p> <p>Responsible for the overall leadership and direction of DMS' internal functions, including:</p> <ul style="list-style-type: none"> <li>• Education</li> <li>• Volunteers</li> <li>• Members/Community</li> <li>• Committees</li> <li>• DMS-Wide Projects</li> </ul> <p>The role will also include the appropriate spending limits for the above mentioned activities, as deemed by the Treasurer and documented in the DMS rules.</p> <p><b>Vice President of External Affairs</b></p> <p>Responsible for the overall leadership and direction of DMS' external functions, including:</p> <ul style="list-style-type: none"> <li>• Sponsorships/Partnerships/Donations</li> <li>• Outreach – educational, service organizations, etc.</li> <li>• Grant Acquisition</li> <li>• Communications resulting from inbound questions/requests regarding DMS (via email, social, etc.)</li> </ul> <p>The role will also include the appropriate spending limits for the above mentioned activities, as deemed by the Treasurer and documented in the DMS rules.</p> <p>The Board directs the CTO to create these roles within the DMS systems.</p>
<b>Motioned By and 2nd By:</b>	<a href="#">Max Locke Greg Seale</a>
<b>For</b>	<a href="#">Samuel Mitchell Max Locke Kevin Thompson Megan Murray Greg Seale</a>
<b>Against</b>	none
<b>Abstain &amp; Absent</b>	none

<b>Title:</b>	Create New Assistant VP Roles
<b>Purpose &amp; Relevance:</b>  <b>aka Problem &amp; Solution:</b>	Divide and Conquer strategy to improve our system

<b>Motion Text:</b>	<p><b><u>Motion to create the following new positions:</u></b></p> <ul style="list-style-type: none"> <li>• Assistant Vice President of Finance/Treasurer</li> <li>• Assistant Vice President of Logistics and Operations</li> <li>• Assistant Vice President of Marketing</li> <li>• Assistant Secretary</li> </ul> <p>These roles will be filled at the discretion of the responsible Officer.</p> <p><b>They will not be declared Officers</b> as it relates to DMS rules and procedures. The objective is to establish an on-boarding avenue/training route for future officers.</p> <p>The Board directs the CTO to create these roles within the DMS systems.</p>
<b>Motioned By and 2nd By:</b>	Max Locke Kevin Thompson
<b>For</b>	Samuel Mitchell Max Locke Kevin Thompson Megan Murray
<b>Against</b>	Greg Seale
<b>Abstain &amp; Absent</b>	none

**Side Discussion** regarding role of President. James is still President, and the roles of the President will be changing in a future Motion. (There is now overlap since those roles were split into several people in the new VP positions)

<b>Title:</b>	Officer Appointments
<b>Purpose &amp; Relevance:</b> <b>aka Problem &amp; Solution:</b>	New roles need to be filled
<b>Motion Text:</b>	<p><b><u>Motion to appoint:</u></b></p> <ul style="list-style-type: none"> <li>• Megan Murray as the INTERIM Vice President of Marketing</li> <li>• Max Locke as the INTERIM Vice President of Internal Affairs</li> <li>• Greg Seale as the INTERIM Vice President of External Affairs</li> <li>• Jack Smith as Secretary</li> </ul> <p>The Board directs the CTO to execute the Officer transition checklist for these individuals.</p>
<b>Motioned By and 2nd By:</b>	Max Locke Kevin Thompson
<b>For</b>	Samuel Mitchell Max Locke Kevin Thompson Megan Murray Greg Seale
<b>Against</b>	none
<b>Abstain &amp; Absent</b>	none

## Emergency Business

<b>Title:</b>	Use of copyrighted image being claimed by external legal firm
<b>Purpose &amp; Relevance:</b> <b>aka Problem &amp; Solution:</b>	<p>Greg described the present circumstances where an external legal firm is sending emails regarding potential use of copyrighted work.</p> <p>Discussion resulted in Greg agreeing to get with Kevin to discuss, and come back to the board with recommended action.</p>
<b>Motion Text:</b>	None
<b>Motioned By and 2nd By:</b>	
<b>For</b>	
<b>Against</b>	
<b>Abstain &amp; Absent</b>	

## Move to Close

7:52pm CT by [Max Locke](#) 2nd [Greg Seale](#)

Unanimous

## Next Meeting

17 Jun 2025 (General Meeting)

Working Session Calendar Link: <https://calendar.dallasmakerspace.org/events/view/24761>

Board Meeting Calendar Link: <https://calendar.dallasmakerspace.org/events/view/24754>