

# 2025-06-17 Board Meeting [Approved]

## Date

17 Jun 2025

19:00 CT

## Location

1825 Monetary Lane #104, Carrollton, TX 75006

Google Meet

## Call to Order

19:50

## Prior Minutes

[2025-05-14 Board Meeting Minutes \[Approved\]](#)

[2025-06-03 Board Meeting Minutes \[Special,Approved\]](#)

MOTION: Max Locke Megan Murray

Vote: Max Locke Greg Seale Kevin Thompson Megan Murray Samuel Mitchell

## Financial Statement

- Current Financial Standing:

Income	\$93,321
Expense	\$39,514
Net	\$53,807

- Rate Increase impact using incremental churn and revenue

•	DM Computers	\$11,000
	3D Scanner PC	\$900
	Tabletop CNC	\$850
	Paragon	\$1,520
	<b>CAPEX Total</b>	<b>\$14,270</b>
	<b>Expansion Budget</b>	
	Auto	
	Wildfire Lifts	\$9,898
	Move the other lift	\$1,732

	Electrical	\$4,500
Lathe Room		
	Lathe Room	\$7,192
	Dust Collection	\$3,000
Digital Media		
	A/C Fix	\$3,500
	Baseboard?	\$1,000
<b>Total</b>		<b>\$30,822</b>
	Investments	\$412,581
	Clearing	\$62,679
	Checking	\$94,036
<b>Current Cash Balance</b>		<b>\$569,296</b>
Phase Two		\$167,000
Phase Two		\$50,000
Electrical		\$50,000
Dust Collection		\$267,000
Cash After Phase 1		\$527,474
Cash After Phase 2		\$249,474

## Member Recognition

[Mandar Limaye](https://members.dallasmakerspace.org/) for the excellent reports at <https://members.dallasmakerspace.org/>

[Max Parker](#) for coordinating the glass artist last month.

Hannah / @humegirl for her work in 3d fab

[Vincent Craddock](#) for helping COO and Michelle for handling orders

[Kevin Martinez](#) for outstanding work on getting the darkroom ready for consumption

Keith, Kevin, and DM team for helping do an awesome job

[Rich Osman](#) and [Jim Kreter](#) for interlocks

[Art Givens](#) for buying and purchasing assistance

[Kobin Caddick](#) for stepping for Science chair

## Committee Review/Business

Committee Minutes review notes:

- Still seeing a few votes for spending without supporting documentation
- Voting for \$1999.99 to get under the \$2000 limit does not strike me as excellent behavior
- Printmaking mentioned a steamroller quote for review, but I haven't seen it

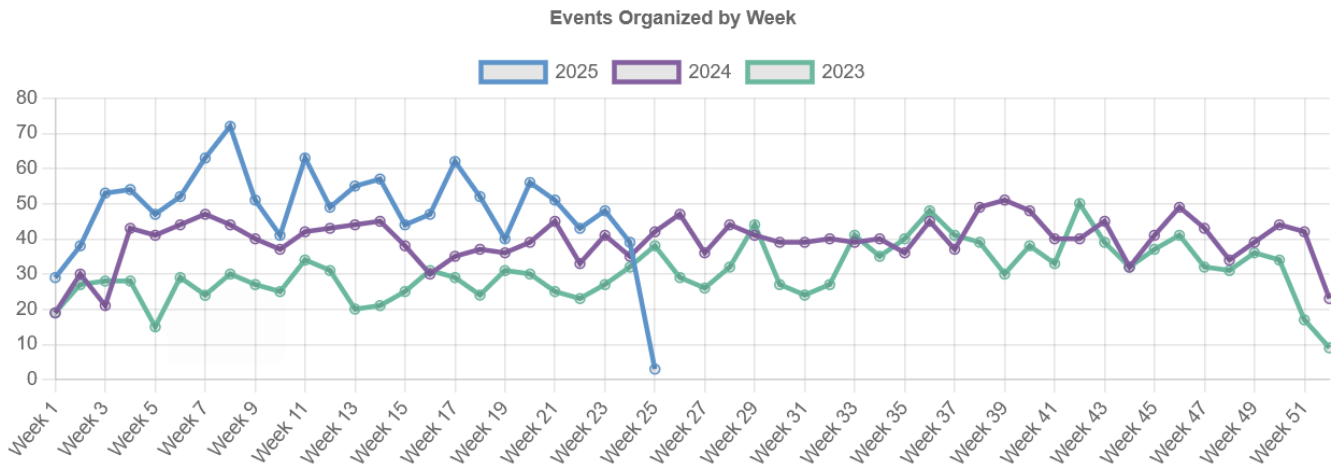
Committee	Meeting Date	Election Date	D&O Assigned	Last D&O	Spending votes / Comments / Cross Committee Impacts
3D Fab	2025-04-06				No minutes posted in 60 days
Animatronics	2025-04-06				No minutes posted in 60 days
Automotive	2025-05-18				Lift Selection Vote: \$11,500 total cost. <b>BoD may need more details</b> YouTube channels dedicated to the automotive/motorcycle side of DMS waiting for DM new computers
Blacksmithing	May 2025				
Ceramics	2025-06-03	Kevin 2025-05-06			Repairing a Kiln, future plans to replace a kiln (Paragon) WIFI is dropping from kilns and TV. (Secretary Note: Great Minutes!)
Creative Arts	2025-06-08	Mark 2025-06-08			
Digital Media	2025-06-01				Stream cart upgrade discussed Targeting end of July for new DM space PR events
Electronics	2025-03-23				No minutes posted in 60 days
Glassworks	2025-06-07				
Jewelry	2025-06-10				
Laser	05-27-25				
Machine Shop	2025-05-24				
Metal Shop	2025-03-01				No minutes posted in 60 days (Calendar shows meeting last Saturday)
Motorsports	2025-04-17				No minutes posted in 60 days
Printmaking	2025-06-07				Steamroller quote sent to board
Science	Science Meeting 06-15-2025	Kobin Caddick: Science Meeting 06-15-2025			
Vector	2025-05-15	Amelia: 2025-05-15			
Woodshop	06-03-25				Felder Vote of \$6000

Any Committee actions required?

## Membership Usage Reporting

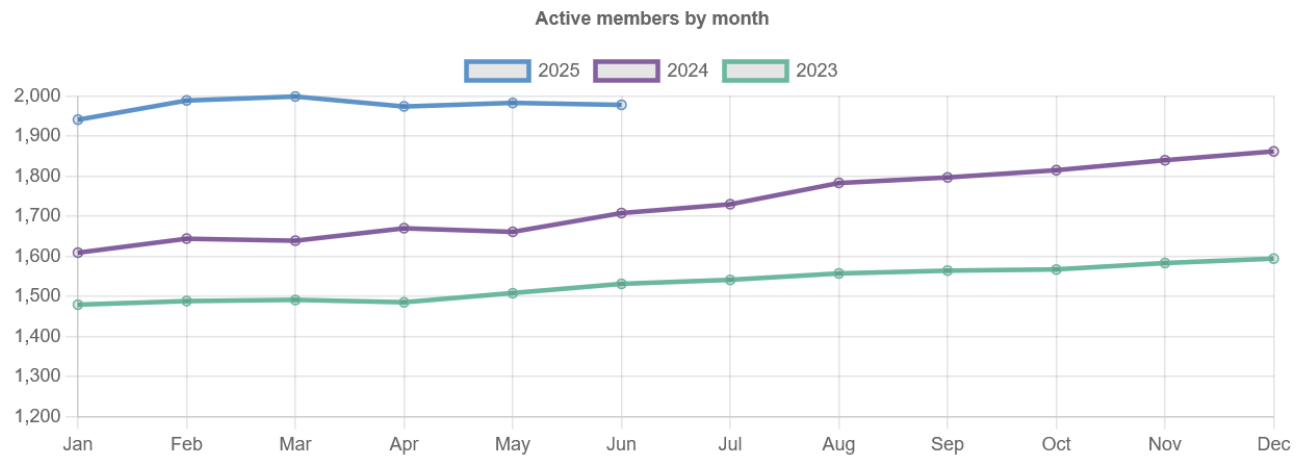
## Events Organized by Week

Number of events organized every week at DMS for past couple of years. This data can show long term trends as well as seasonal patterns.



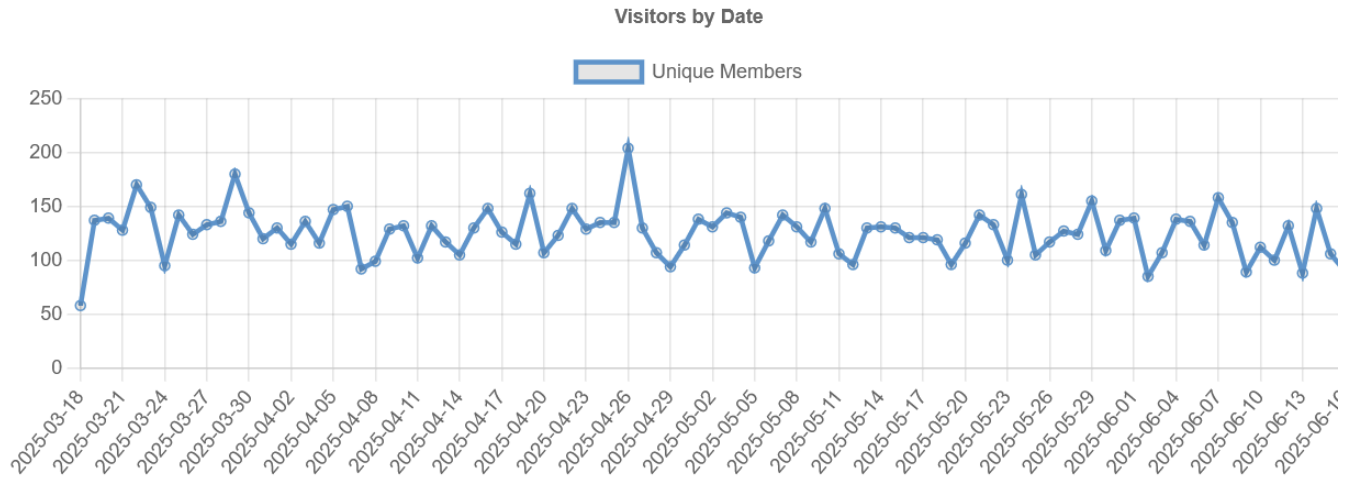
## Active members by month

Number of active members at DMS for past couple of years. This data is sourced from the billing system (WHMCS) and includes both primary and add-on accounts as well as regular donors.



# Visitors by Date

Number of members visiting DMS for the past 90 days. This data is derived from badge swipes.



## New Business

<b>Title:</b>	<b>Preserve Julie's Email</b>
<b>Purpose &amp; Relevance:</b> <b>aka Problem &amp; Solution:</b>	Julie's email has valuable DMS records and history. Julie recommends we provide access to that email in order to keep that information.
<b>Motion Text:</b>	Motion to request CTO to provide access to Julie's email to BoD and/or Secretary in order to facilitate archiving the information.
<b>Motioned By and 2nd By:</b>	<a href="#">Greg Seale</a> <a href="#">Max Locke</a>
<b>For</b>	<a href="#">Max Locke</a> <a href="#">Greg Seale</a> <a href="#">Kevin Thompson</a> <a href="#">Megan Murray</a> <a href="#">Samuel Mitchell</a>
<b>Against</b>	
<b>Abstain &amp; Absent</b>	

<b>Title:</b>	<b>HVAC Budget per quote</b>
<b>Purpose &amp; Relevance:</b> <b>aka Problem &amp; Solution:</b>	Forwarded quote from RDRC to improve HVAC performance, per their Quarterly Preventative Maintenance cost \$5561 Some shared with Landlord, likely credit from Landlord over \$2k per unit spent in a calendar year. See link: <a href="#">2025-06-16 proposal RDRC HVAC recommendations.docx</a>
<b>Motion Text:</b>	Motion to approve RDRC HVAC recommendations plus refridgerant costs
<b>Motioned By and 2nd By:</b>	<a href="#">Max Locke</a> <a href="#">Megan Murray</a>
<b>For</b>	<a href="#">Max Locke</a> <a href="#">Greg Seale</a> <a href="#">Kevin Thompson</a> <a href="#">Megan Murray</a> <a href="#">Samuel Mitchell</a>

Against	
Abstain & Absent	

<b>Title:</b>	<b>Sea Glass: A Collaborative Glass Dress for the Glass Art Fashion Show</b>
<b>Purpose &amp; Relevance:</b>	<b>Executive Summary:</b> We propose funding support for a collaborative project to design and construct a wearable <b>glass dress</b> to be featured in the <b>Glass Art Society's Annual Conference Fashion Show</b> . This project not only showcases the diverse talent within <b>Dallas Makerspace (DMS)</b> but also brings national attention to our organization. The fashion show this year will be followed by a <b>documentary film crew</b> , presenting a rare opportunity to highlight DMS's innovation and interdisciplinary community on a global platform.
<b>aka Problem &amp; Solution:</b>	<b>Budget Request:</b> <b>Total Funding Requested:</b> \$1,150.00 See Link: <a href="#">2025-06-16 Funding Proposal for Glass Dress Project Glass Art Fashion Show.docx</a>
<b>Motion Text:</b>	Motion to approve increased amount of \$1500 for the Sea Glass dress proposal
<b>Motioned By and 2nd By:</b>	<a href="#">Kevin Thompson</a> <a href="#">Greg Seale</a>
<b>For</b>	<a href="#">Max Locke</a> <a href="#">Greg Seale</a> <a href="#">Kevin Thompson</a> <a href="#">Samuel Mitchell</a>
<b>Against</b>	
<b>Abstain &amp; Absent</b>	<a href="#">Megan Murray</a>

<b>Title:</b>	Metal Brake proposal
<b>Purpose &amp; Relevance:</b>	Metal shop is requesting approval of \$5k for rigger cost to move a large metal brake from Frisco to DMS
<b>aka Problem &amp; Solution:</b>	See Link: <a href="#">2025-06-17 Metalshop - PressBrake and Shear donation June 2025.pdf</a>
<b>Motion Text:</b>	Motion to approve \$5k for moving the brake.
<b>Motioned By and 2nd By:</b>	<a href="#">Greg Seale</a> <a href="#">Kevin Thompson</a>
<b>For</b>	<a href="#">Max Locke</a> <a href="#">Greg Seale</a> <a href="#">Kevin Thompson</a> <a href="#">Megan Murray</a> <a href="#">Samuel Mitchell</a>
<b>Against</b>	
<b>Abstain &amp; Absent</b>	

<b>Title:</b>	Complete Phase 1 of the expansion project
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<b>Purpose &amp; Relevance:</b>  <b>aka Problem &amp; Solution:</b>	<p>Completion of the Phase 1 expansion project:</p> <p>This will include:</p> <ul style="list-style-type: none"> <li>• Woodshop</li> <li>• Lathe Room flooring</li> <li>• electrical (Material and Labor)</li> <li>• compressed air (materials)</li> <li>• paint (materials)</li> </ul> <p>Note: no HVAC work needed</p> <p>Woodshop Chair believes this will cover any and all expenses needed to cover Phase I Woodshop Lathe Room, absent unforeseen emergency items</p> <p>New Auto</p> <ul style="list-style-type: none"> <li>• Current two post lift move from old space to new space</li> <li>• Acquisition of a four post lift, including shipping and Installation</li> <li>• (CLO has reviewed the terms of the two post installation and believes the assurance in the terms and conditions adequately cover DMS)</li> </ul> <p>Automotive Chair believes this will cover any and all expenses needed to cover Phase I automotive, absent unforeseen emergency items</p>
<b>Motion Text:</b>	Motion to approved up to \$31k to wrap up Phase I of the expansion project per proposals from the various groups
<b>Motioned By and 2nd By:</b>	<a href="#">Max Locke</a> <a href="#">Greg Seale</a>
<b>For</b>	<a href="#">Max Locke</a> <a href="#">Greg Seale</a> <a href="#">Kevin Thompson</a> <a href="#">Megan Murray</a> <a href="#">Samuel Mitchell</a>
<b>Against</b>	
<b>Abstain &amp; Absent</b>	

<b>Title:</b>	Creation of a CIO Role
<b>Purpose &amp; Relevance:</b>  <b>aka Problem &amp; Solution:</b>	<p>1. Executive Summary</p> <p>This proposal recommends the creation of a Chief Information Officer (CIO) officer role to provide strategic and operational oversight over the organization's business-critical technology infrastructure. The CIO will be responsible for stabilizing core systems, transitioning away from solely volunteer-dependent maintenance, and enabling the organization to scale sustainably.</p> <p>The role's success is contingent upon support from the Board of Directors, including access to administrative systems and approval of funding necessary for contractor engagement or external services.</p> <p>Complete proposal link: <a href="#">2026-06-17 Proposal to Establish the Role of Chief Information Officer (CIO).pdf</a></p> <p>Job Description link: <a href="#">2025-06-17 Chief Information Officer (CIO) – Job Description.pdf</a></p>
<b>Motion Text:</b>	TABLED by Greg
<b>Motioned By and 2nd By:</b>	
<b>For</b>	
<b>Against</b>	
<b>Abstain &amp; Absent</b>	<a href="#">Max Locke</a> <a href="#">Greg Seale</a> <a href="#">Kevin Thompson</a> <a href="#">Megan Murray</a> <a href="#">Samuel Mitchell</a>

<b>Title:</b>	Appointment to CIO Role
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<b>Purpose &amp; Relevance:</b>	Empty Officer Roles are bad...
<b>aka Problem &amp; Solution:</b>	
<b>Motion Text:</b>	TABLED by Greg
<b>Motioned By and 2nd By:</b>	
<b>For</b>	
<b>Against</b>	
<b>Abstain &amp; Absent</b>	<a href="#">Max Locke</a> <a href="#">Greg Seale</a> <a href="#">Kevin Thompson</a> <a href="#">Megan Murray</a> <a href="#">Samuel Mitchell</a>

<b>Title:</b>	Appointment of positions, Science Chair
<b>Purpose &amp; Relevance:</b> <b>aka Problem &amp; Solution:</b>	Science has elected Kavin as the chair. Minutes = <a href="#">Science Meeting 06-15-2025</a>  Ceramics has elected Kevin as the chair: Minutes = <a href="#">Ceramics Meeting 2025-05-06 [Chair Election]</a>  CA has re-elected Mark as the chair: Minutes = <a href="#">Creative Arts Meeting-2025-06-08</a>  VECTOR has re-elected Amelia as the chair: Minutes = <a href="#">Vector Meeting-2025-05-15</a>
<b>Motion Text:</b>	Motion to confirm <ul style="list-style-type: none"> <li>• Kavin as Science chair</li> <li>• Kevin as Ceramics chair</li> <li>• Mark as CA chair</li> <li>• Amelia as VECTOR chair</li> </ul>
<b>Motioned By and 2nd By:</b>	<a href="#">Megan Murray</a> <a href="#">Greg Seale</a>
<b>For</b>	<a href="#">Max Locke</a> <a href="#">Greg Seale</a> <a href="#">Kevin Thompson</a> <a href="#">Megan Murray</a> <a href="#">Samuel Mitchell</a>
<b>Against</b>	
<b>Abstain &amp; Absent</b>	

<b>Title:</b>	
<b>Purpose &amp; Relevance:</b> <b>aka Problem &amp; Solution:</b>	
<b>Motion Text:</b>	
<b>Motioned By and 2nd By:</b>	
<b>For</b>	
<b>Against</b>	
<b>Abstain &amp; Absent</b>	<a href="#">Max Locke</a> <a href="#">Greg Seale</a> <a href="#">Kevin Thompson</a> <a href="#">Megan Murray</a> <a href="#">Samuel Mitchell</a>

## Emergency Business

no emergency business raised

<b>Title:</b>	
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<b>Purpose &amp; Relevance:</b>	
<b>aka Problem &amp; Solution:</b>	
<b>Motion Text:</b>	
<b>Motioned By and 2nd By:</b>	
<b>For</b>	
<b>Against</b>	
<b>Abstain &amp; Absent</b>	

<b>Title:</b>	
<b>Purpose &amp; Relevance:</b>	
<b>aka Problem &amp; Solution:</b>	
<b>Motion Text:</b>	
<b>Motioned By and 2nd By:</b>	
<b>For</b>	
<b>Against</b>	
<b>Abstain &amp; Absent</b>	

## Closed Session to Follow

MOTION: Move to closed session: Greg

Vote: Unanimous

## Next Meeting

01 Apr 2023