

2025-06-17 Board Meeting [Approved]

Date

17 Jun 2025

19:00 CT

Location

1825 Monetary Lane #104, Carrollton, TX 75006

Google Meet

Call to Order

19:50

Prior Minutes

[2025-05-14 Board Meeting Minutes \[Approved\]](#)

[2025-06-03 Board Meeting Minutes \[Special,Approved\]](#)

MOTION: [Max Locke](#) [Megan Murray](#)

Vote: [Max Locke](#) [Greg Seale](#) [Kevin Thompson](#) [Megan Murray](#) [Samuel Mitchell](#)

Financial Statement

- Current Financial Standing:

Income	\$93,321
Expense	\$39,514
Net	\$53,807

- Rate Increase impact using incremental churn and revenue

	DM Computers	\$11,000
	3D Scanner PC	\$900
	Tabletop CNC	\$850
	Paragon	\$1,520
CAPEX Total		\$14,270
Expansion Budget		
Auto		
	Wildfire Lifts	\$9,898
	Move the other lift	\$1,732

	Electrical	\$4,500
Lathe Room		
	Lathe Room	\$7,192
	Dust Collection	\$3,000
Digital Media		
	A/C Fix	\$3,500
	Baseboard?	\$1,000
Total		\$30,822
	Investments	\$412,581
	Clearing	\$62,679
	Checking	\$94,036
Current Cash Balance		\$569,296
Phase Two		\$167,000
Phase Two		\$50,000
Electrical		\$50,000
Dust Collection		\$267,000
Cash After Phase 1		\$527,474
Cash After Phase 2		\$249,474

Member Recognition

[Mandar Limaye](https://members.dallasmakerspace.org/) for the excellent reports at <https://members.dallasmakerspace.org/>

[Max Parker](#) for coordinating the glass artist last month.

Hannah / @humegirl for her work in 3d fab

[Vincent Craddock](#) for helping COO and Michelle for handling orders

[Kevin Martinez](#) for outstanding work on getting the darkroom ready for consumption

Keith, Kevin, and DM team for helping do an awesome job

[Rich Osman](#) and [Jim Kreter](#) for interlocks

[Art Givens](#) for buying and purchasing assistance

[Kobin Caddick](#) for stepping for Science chair

Committee Review/Business

Committee Minutes review notes:

- Still seeing a few votes for spending without supporting documentation
- Voting for \$1999.99 to get under the \$2000 limit does not strike me as excellent behavior
- Printmaking mentioned a steamroller quote for review, but I haven't seen it

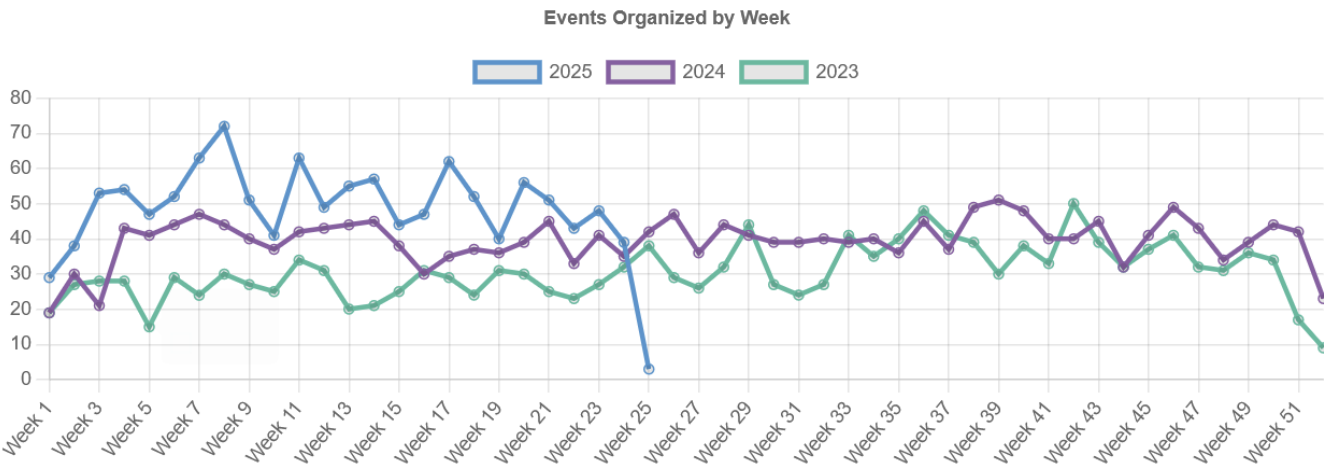
Committee	Meeting Date	Election Date	D&O Assigned	Last D&O	Spending votes / Comments / Cross Committee Impacts
3D Fab	2025-04-06				No minutes posted in 60 days
Animatronics	2025-04-06				No minutes posted in 60 days
Automotive	2025-05-18				Lift Selection Vote: \$11,500 total cost. BoD may need more details YouTube channels dedicated to the automotive/motorcycle side of DMS waiting for DM new computers
Blacksmithing	May 2025				
Ceramics	2025-06-03	Kevin 2025-05-06			Repairing a Kiln, future plans to replace a kiln (Paragon) WIFI is dropping from kilns and TV. (Secretary Note: Great Minutes!)
Creative Arts	2025-06-08	Mark 2025-06-08			
Digital Media	2025-06-01				Stream cart upgrade discussed Targeting end of July for new DM space PR events
Electronics	2025-03-23				No minutes posted in 60 days
Glassworks	2025-06-07				
Jewelry	2025-06-10				
Laser	05-27-25				
Machine Shop	2025-05-24				
Metal Shop	2025-03-01				No minutes posted in 60 days (Calendar shows meeting last Saturday)
Motorsports	2025-04-17				No minutes posted in 60 days
Printmaking	2025-06-07				Steamroller quote sent to board
Science	Science Meeting 06-15-2025	Kobin Caddick: Science Meeting 06-15-2025			
Vector	2025-05-15	Amelia: 2025-05-15			
Woodshop	06-03-25				Felder Vote of \$6000

Any Committee actions required?

Membership Usage Reporting

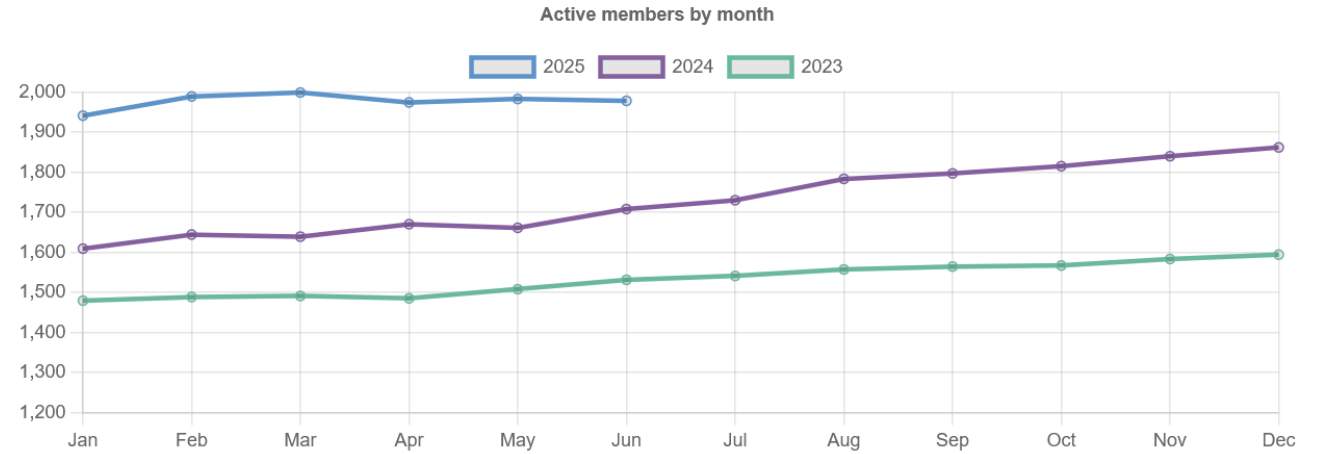
Events Organized by Week

Number of events organized every week at DMS for past couple of years. This data can show long term trends as well as seasonal patterns.



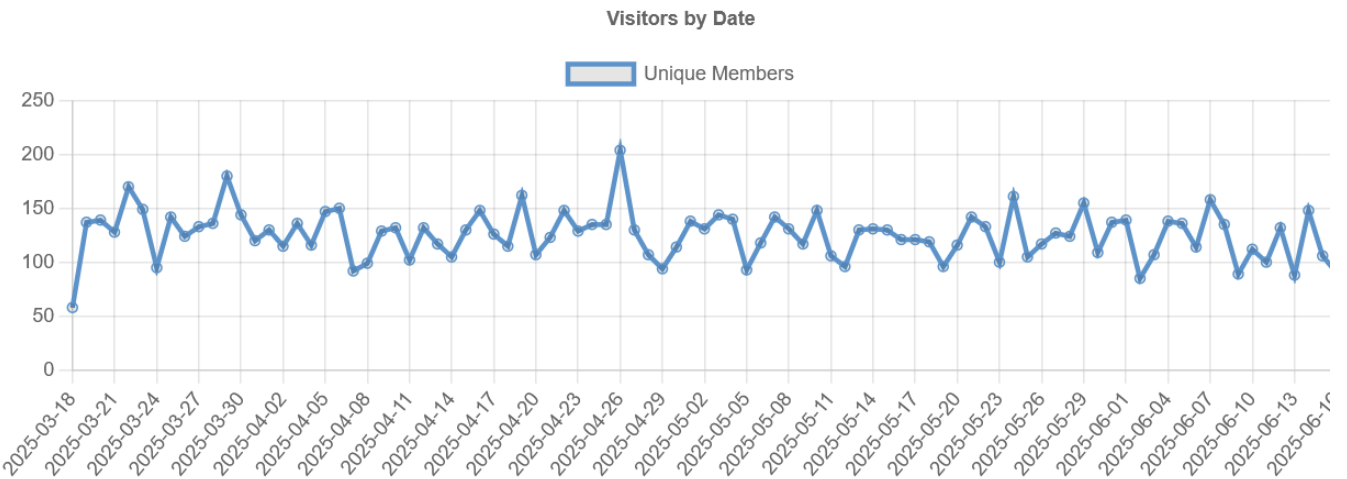
Active members by month

Number of active members at DMS for past couple of years. This data is sourced from the billing system (WHMCS) and includes both primary and addon accounts as well as regular donors.



Visitors by Date

Number of members visiting DMS for the past 90 days. This data is derived from badge swipes.



New Business

Title:	Preserve Julie's Email
Purpose & Relevance: aka Problem & Solution:	Julie's email has valuable DMS records and history. Julie recommends we provide access to that email in order to keep that information.
Motion Text:	Motion to request CTO to provide access to Julie's email to BoD and/or Secretary in order to facilitate archiving the information.
Motioned By and 2nd By:	Greg SealeMax Locke
For	Max Locke Greg Seale Kevin Thompson Megan Murray Samuel Mitchell
Against	
Abstain & Absent	

Title:	HVAC Budget per quote
Purpose & Relevance: aka Problem & Solution:	Forwarded quote from RDRC to improve HVAC performance, per their Quarterly Preventative Maintenance cost \$5561 Some shared with Landlord, likely credit from Landlord over \$2k per unit spent in a calendar year. See link: 2025-06-16 proposal RDRC HVAC recommendations.docx
Motion Text:	Motion to approve RDRC HVAC recommendations plus refridgerant costs
Motioned By and 2nd By:	Max LockeMegan Murray
For	Max Locke Greg Seale Kevin Thompson Megan Murray Samuel Mitchell

Against	
Abstain & Absent	

Title:	Sea Glass: A Collaborative Glass Dress for the Glass Art Fashion Show
Purpose & Relevance: aka Problem & Solution:	Executive Summary: We propose funding support for a collaborative project to design and construct a wearable glass dress to be featured in the Glass Art Society's Annual Conference Fashion Show. This project not only showcases the diverse talent within Dallas Makerspace (DMS) but also brings national attention to our organization. The fashion show this year will be followed by a documentary film crew, presenting a rare opportunity to highlight DMS's innovation and interdisciplinary community on a global platform. Budget Request: Total Funding Requested: \$1,150.00 See Link: 2025-06-16 Funding Proposal for Glass Dress Project Glass Art Fashion Show.docx
Motion Text:	Motion to approve increased amount of \$1500 for the Sea Glass dress proposal
Motioned By and 2nd By:	Kevin Thompson Greg Seale
For	Max Locke Greg Seale Kevin Thompson Samuel Mitchell
Against	
Abstain & Absent	Megan Murray

Title:	Metal Brake proposal
Purpose & Relevance:	Metal shop is requesting approval of \$5k for rigger cost to move a large metal brake from Frisco to DMS
aka Problem & Solution:	See Link: 2025-06-17 Metalshop - PressBrake and Shear donation June 2025.pdf
Motion Text:	Motion to approve \$5k for moving the brake.
Motioned By and 2nd By:	Greg Seale Kevin Thompson
For	Max Locke Greg Seale Kevin Thompson Megan Murray Samuel Mitchell
Against	
Abstain & Absent	

Title:	Complete Phase 1 of the expansion project
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Purpose & Relevance: aka Problem & Solution:	Completion of the Phase 1 expansion project: This will include: • Woodshop • Lathe Room flooring • electrical (Material and Labor) • compressed air (materials) • paint (materials) Note: no HVAC work needed Woodshop Chair believes this will cover any and all expenses needed to cover Phase I Woodshop Lathe Room, absent unforeseen emergency items New Auto • Current two post lift move from old space to new space • Acquisition of a four post lift, including shipping and Installation • (CLO has reviewed the terms of the two post installation and believes the assurance in the terms and conditions adequately cover DMS) Automotive Chair believes this will cover any and all expenses needed to cover Phase I automotive, absent unforeseen emergency items
Motion Text:	Motion to approved up to \$31k to wrap up Phase I of the expansion project per proposals from the various groups
Motioned By and 2nd By:	Max Locke Greg Seale
For	Max Locke Greg Seale Kevin Thompson Megan Murray Samuel Mitchell
Against	
Abstain & Absent	

Title:	Creation of a CIO Role
Purpose & Relevance: aka Problem & Solution:	1. Executive Summary This proposal recommends the creation of a Chief Information Officer (CIO) officer role to provide strategic and operational oversight over the organization's business-critical technology infrastructure. The CIO will be responsible for stabilizing core systems, transitioning away from solely volunteer-dependent maintenance, and enabling the organization to scale sustainably. The role's success is contingent upon support from the Board of Directors, including access to administrative systems and approval of funding necessary for contractor engagement or external services. Complete proposal link: 2026-06-17 Proposal to Establish the Role of Chief Information Officer (CIO).pdf Job Description link: 2025-06-17 Chief Information Officer (CIO) – Job Description.pdf
Motion Text:	TABLED by Greg
Motioned By and 2nd By:	
For	
Against	
Abstain & Absent	Max Locke Greg Seale Kevin Thompson Megan Murray Samuel Mitchell

Title:	Appointment to CIO Role
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Purpose & Relevance:	Empty Officer Roles are bad...
aka Problem & Solution:	
Motion Text:	TABLED by Greg
Motioned By and 2nd By:	
For	
Against	
Abstain & Absent	Max Locke Greg Seale Kevin Thompson Megan Murray Samuel Mitchell

Title:	Appointment of positions, Science Chair
Purpose & Relevance: aka Problem & Solution:	Science has elected Kavin as the chair. Minutes = Science Meeting 06-15-2025 Ceramics has elected Kevin as the chair: Minutes = Ceramics Meeting 2025-05-06 [Chair Election] CA has re-elected Mark as the chair: Minutes = Creative Arts Meeting-2025-06-08 VECTOR has re-elected Amelia as the chair: Minutes = Vector Meeting-2025-05-15
Motion Text:	Motion to confirm • Kavin as Science chair • Kevin as Ceramics chair • Mark as CA chair • Amelia as VECTOR chair
Motioned By and 2nd By:	Megan Murray Greg Seale
For	Max Locke Greg Seale Kevin Thompson Megan Murray Samuel Mitchell
Against	
Abstain & Absent	

Title:	
Purpose & Relevance: aka Problem & Solution:	
Motion Text:	
Motioned By and 2nd By:	
For	
Against	
Abstain & Absent	Max Locke Greg Seale Kevin Thompson Megan Murray Samuel Mitchell

Emergency Business

no emergency business raised

Title:	
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Purpose & Relevance:	
aka Problem & Solution:	
Motion Text:	
Motioned By and 2nd By:	
For	
Against	
Abstain & Absent	

Title:	
Purpose & Relevance:	
aka Problem & Solution:	
Motion Text:	
Motioned By and 2nd By:	
For	
Against	
Abstain & Absent	

Closed Session to Follow

MOTION: Move to closed session: Greg

Vote: Unanimous

Next Meeting

01 Apr 2023