

# 2019 Statement of Intent Steve Blanchard

This letter is to serve as formal notification that I am officially submitting my name to run for election to the Board of Directors for Dallas Makerspace for the year 2019.

I have been a member at Dallas Makerspace since February 2013. My membership number was 167. Things have changed since then. I have supported Dallas Makerspace through my work on the Board, the Public Relations Committee and public works.

PR Chair in 2015 PR Chair starting in 2017 Painting the Commons Rooms and hallways French cleat system for hanging art work, creating hole free walls Maintenance of the Commons Area Dallas Makerspace Board Member 2018 Procurement Officer for the Logistics committee Help give DMS Tours on Thursday nights since 2013

I am pleased that Dallas Makerspace continues to grow in both membership and space.

## **My goals for 2019 are:**

Continue to build out of the new space. Get the items listed for each phase, Phase I through Phase z.

As a board member, my actions will be as transparent as possible.

Encourage transparency in all Groups, Committees and the Board.

Get rules in place to prevent run away proxy voting.

Encourage news letters similar to the one published by the Expansion Group.

Encourage Office Hours for the Board and Committees where needed.

Give BOD support to Chairs and Instructors.

Make sure Committees meet monthly, keep meeting minutes, are taking votes for purchases, know their Committee fund balance, and are publishing their minutes on the WIKI.

Continue to clean up the Bylaws, Rules as well as Standard Operating Procedures for Accounting.

Create a stronger support structure for new members. Work to make sure new members feel welcome and have a 90-day plan to become integrated into the DMS community.

Spend time and money on our Calendar system. Update our Calendar system so it can support our expanding training opportunities.

Look at ways to survey students on class quality and instructor quality.

Methods of keeping students out of future classes when they register and do not attend classes.

Add a training request system that will show where there is unfulfilled class demand.

Bring in outside demonstrations and instructors as special events. Encourage more Hackathon events.

Public Relations, work to expand our visibility in the DFW area both in the media and with special events.

## **Financial Items:**

Plan a first DMS Audit for late in the 2019 calendar year. This will expand our financial strength.

Create a better set of rules for credit card purchases.

Create a clear set of rules for what are allowable purchases.

As part of this Letter of Intent, I also agree to the duties and functions expected of me in this position that include, but are not limited to: Making every effort to attend the annual meeting(s) and regular meetings.

Perform the duties and responsibilities of Director as outlined in the Dallas Makerspace Bylaws as well as the Dallas Makerspace Rules and Policies. If elected, I am fully aware and understand the importance of my full participation as a productive and effective leader during my tenure on Dallas Makerspace Board of Directors, and I agree to the terms and conditions set forth above.

Nominated by Kris Anderson and Axeonos Robertson

/s/ Steven A. Blanchard

