

# 2023-05-11 Board Meeting

## Date

11 May 2023

## Location

1825 Monetary Lane #104, Carrollton, TX 75006

### Google Meet

- ID: <https://meet.google.com/bdi-itpp-yxm>
- Phone Number: (US) +1 617-675-4444, PIN: 625 741 483 4617#

## Call to Order

19:01

## Prior Minutes

[2023-03-29 Board Meeting](#)

MOTION: Table approval of prior minutes

- Proposed: [Jack Smith](#)
- Seconded: [Jayson Woods](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

Motion: PASSED

## Financial Statement

|         |  |
|---------|--|
| Income  |  |
| Expense |  |
| Net     |  |

## Committee Notes

|  |   |
|--|---|
| Committee Minutes Link                           | Observation Notes                           |
| <a href="#">3D Fabrication Meeting-2023-4-02</a> | Good Notes on Source. No BoD pass-ups noted |
| Animatronics                                     | No meeting notes                            |
| <a href="#">Automotive Meeting-2023-05-04</a>    | Elect Jason as Chair                        |

|  |  |
|--|--|
| <a href="#">Blacksmithing Meeting-2023-03-21</a> | Anvil purchase coming                            |
| <a href="#">Ceramics Meeting-2023-05-02</a>      | Shelves, TV, Chairs, and other minor purchasing. |
| <a href="#">Creative Arts Meeting-2023-05-07</a> | Mark Reynolds remains chair                      |
| <a href="#">Digital Media Meeting-2023-03-23</a> | Good Notes on Source. No BoD pass-ups noted      |
| <b>Electronics</b>                               | No meeting notes                                 |
| <b>Glassworks</b>                                | No meeting notes                                 |
| <a href="#">Jewelry 2023-05-09 Meeting notes</a> | Good Notes on Source. No BoD pass-ups noted      |
| <a href="#">Laser Meeting 2023-04-20</a>         | Chiller purchase, new Thunder bed purchase       |
| <a href="#">Machine Shop Meeting-2023-04-22</a>  | Tim re-elected Chair                             |
| <a href="#">Metal Shop Meeting-2023-05-06</a>    | Good Notes on Source. No BoD pass-ups noted      |
| <b>Motorsports</b>                               | No meeting notes                                 |
| <b>Printmaking</b>                               | No meeting notes                                 |
| <a href="#">Science 2023-04-16 Meeting notes</a> | Fume hood, Rocket in parking lot                 |
| <b>Vector</b>                                    | No meeting notes                                 |
| <a href="#">Woodshop 2023-05-15</a>              | Good Notes on Source. No BoD pass-ups noted      |

## Member Recognition

The board would like to recognize Ken Purcell for running the election and Kevin Oliver for help with legal issues.

## OLD BUSINESS

- Jewlery Space Policy

MOTION: Motion to table jewelry space policy due to lack of updates.

- Proposed: [Jack Smith](#)
- Seconded: [Julie Harris](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

Motion: PASSED

## BOD Open Action Items

- Update Rules from Lease
- Update Ceramics Space usage Plan
- Update Retirement Age policy
- Create Chief Legal Officer description

## Consent Agenda

Add Item

## New Business

|                          |  |
|--------------------------|--|
| <b>Submitted By</b>      | Jason Harner   |
| <b>Agenda Item Title</b> | First Annual MakerKhana  |
| <b>Problem</b>           | Increase engagement, improve volunteerism and foster community within the DMS Automotive /Motorsports community, which has historically lacked engagement.   |
| <b>Solution</b>          | <p>Requesting board support and funding for an automotive/motorsports focused open house tentatively dubbed "Makerkhana"</p> <p>Goal is to create 3 teams which would design and build small, low-speed drifting appliances (think Razer Krazy Kart, Drift Trike, small go-kart, mobility scooter, etc). Participation structured to encourage and enable new members, skilled existing motorsports and metal shop volunteers would assist in the design and construction where necessary. Current volunteers include: (Paul- Solidworks, Cooper - Welding, Max - Sheetmetal/Plasma, Jason- Powder coating/hype, etc). Other active automotive folks have expressed enthusiasm.</p> <p>Plan would be to kick off in May, two committee workdays + Thursday motorsports meetings + one build weekend before an open house style event in July. Event in July would have a drifting exhibition event to showcase the builds with a coned area from ramp to ramp in the parking lot. Would like to additionally grill burgers/dogs, have kind of an automotive culture type event, showcase our racecar/give tours/etc. Extra credit would be to have outreach to car clubs and have a car show as well.</p> <p>General rules for safety would be established. Currently thinking: Size 3'x3'x4', mechanical limit of 20mph, verified. Snell/FIA helmets required (we will provide), some appropriate noise limit.</p> <p>Participants would be required to attend two automotive workdays or volunteer an equivalent amount of time to the auto committee. Goal is a cleaner, more functional workshop.</p> <p>PR Campaign talk/discord/instagram posts. Tie-in simulator event. Open to other ways to build engagement.</p> <p>Budget: Roughly \$500 in material each for 3 teams, expect &gt;50% recovery by selling karts at the end. \$100 for cones. \$100 for food. Scrounge speakers/fog machine/lasers/etc. Total cost &lt;\$2000.</p> |
| <b>Relevance</b>         | Making, learning and building community, everything we're about baybeeeee.   |
| <b>Moved By</b>          |  |
| <b>Seconded By</b>       |  |
| <b>For</b>               |  |
| <b>Against</b>           |  |
| <b>Abstain</b>           |  |

|                          |  |
|--------------------------|--|
| <b>Submitted By</b>      | Jay Phelps   |
| <b>Agenda Item Title</b> | WS/MS electrical work - \$2,600+   |
| <b>Problem</b>           | We need to add 230v electrical drops to MS/WS  |
| <b>Solution</b>          | <p>The WS and MS need additional 230v drops for bandsaw and welder use. Board approval has been delayed by the election and the current quote for \$2,600 may no longer be honored so I'd like approval for up to \$3,000 to get this moving forward and not require another discussion.</p> <p>This work has been aligned with the future expansion moves so that it will benefit the relocated areas; i.e. Randy and Burt have done their best to future proof it.</p> |
| <b>Relevance</b>         | Aligns with WS and MS equipment needs for teaching and general use + future proofed for expansion plans  |

**Moved By**

**Seconded By**

**For**

**Against**

**Abstain**

|                          |  |
|--------------------------|--|
| <b>Submitted By</b>      | Jayson Woods   |
| <b>Agenda Item Title</b> | Smart Whiteboard for classroom   |
| <b>Problem</b>           | not all classrooms have tvs in them  |
| <b>Solution</b>          | <p>we should get this smart whiteboard for that classrooms that do not have tvs. it would be helpful to teachers because they can have more interactive classes. It can be set on rollers so it can be moved from classrooms to classroom. it can do conferencing from the whiteboard it's self.<br/>Price would be \$4,000</p> <p><a href="https://vibe.us/lp/smartboard/?tw_source=google&amp;tw_adid=649886130434&amp;utm_source=google&amp;utm_medium=paid&amp;utm_campaign=&amp;utm_content=150402650070&amp;utm_term=smart%20whiteboard&amp;vibe_cam=&amp;vibe_grp=150402650070&amp;vibe_cid=19743665169&amp;vibe_gid=150402650070&amp;vibe_adid=649886130434&amp;hsa_acc=2542539992&amp;hsa_cam=19743665169&amp;hsa_grp=150402650070&amp;hsa_ad=649886130434&amp;hsa_src=g&amp;hsa_tgt=kwd-148960350&amp;hsa_kw=smart%20whiteboard&amp;hsa_mt=e&amp;hsa_net=adwords&amp;hsa_ver=3&amp;gclid=CjwKCAjwjMiiBhA4EiwAZe6jQxB8jH53m8iLwuUcZquNY47xcz9gBFb0ZrqvYlRCReWQaoawXh-80BoCPp8QAvD_BwE">https://vibe.us/lp/smartboard/?tw_source=google&amp;tw_adid=649886130434&amp;utm_source=google&amp;utm_medium=paid&amp;utm_campaign=&amp;utm_content=150402650070&amp;utm_term=smart%20whiteboard&amp;vibe_cam=&amp;vibe_grp=150402650070&amp;vibe_cid=19743665169&amp;vibe_gid=150402650070&amp;vibe_adid=649886130434&amp;hsa_acc=2542539992&amp;hsa_cam=19743665169&amp;hsa_grp=150402650070&amp;hsa_ad=649886130434&amp;hsa_src=g&amp;hsa_tgt=kwd-148960350&amp;hsa_kw=smart%20whiteboard&amp;hsa_mt=e&amp;hsa_net=adwords&amp;hsa_ver=3&amp;gclid=CjwKCAjwjMiiBhA4EiwAZe6jQxB8jH53m8iLwuUcZquNY47xcz9gBFb0ZrqvYlRCReWQaoawXh-80BoCPp8QAvD_BwE</a></p> |

**Relevance** help promote from classes

**Moved By**

**Seconded By**

**For**

**Against**

**Abstain**

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|                          |   |
|--------------------------|---|
| <b>Submitted By</b>      | Jay Phelps  |
| <b>Agenda Item Title</b> | Ice/Water dispenser and/or maintain existing ice machine  |
| <b>Problem</b>           | Existing ice machine does not meet all user needs and needs maintenance   |
| <b>Solution</b>          | I've obtained an estimate for cleaning the existing machine as well as a quote from a dispenser vendor and want to discuss either pursuing one or the other option or even both with the board. |
| <b>Relevance</b>         | Provide a great environment for education and making!   |
| <b>Moved By</b>          |   |
| <b>Seconded By</b>       |   |
| <b>For</b>               |   |
| <b>Against</b>           |   |
| <b>Abstain</b>           |   |

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|                          |   |
|--------------------------|---|
| <b>Submitted By</b>      | Jay Phelps  |
| <b>Agenda Item Title</b> | Budget/plan for a newer AED and/or training   |
| <b>Problem</b>           | The existing AED is owned by DMS and an old model   |
| <b>Solution</b>          | Discuss the need for a newer model, potentially as a leased fully serviced model vs an owned, pay as you go approach.<br><br>Also discuss the cost and training option and if that makes any sense given our environment. |
| <b>Relevance</b>         | Providing a safe environment for education and making.  |
| <b>Moved By</b>          |   |
| <b>Seconded By</b>       |   |
| <b>For</b>               |   |
| <b>Against</b>           |   |
| <b>Abstain</b>           |   |

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|                          |  |
|--------------------------|--|
| <b>Submitted By</b>      | Jay Phelps   |
| <b>Agenda Item Title</b> | Contract with WLAR for auction services  |
| <b>Problem</b>           | We need an auction house to handle our auction   |
| <b>Solution</b>          | I've met onsite with Warren and think they are a good fit for our needs and situation. I've circulated their contract with our legal rep and board and recommend we agree to their terms and contract with them. |
| <b>Relevance</b>         | Clearing out old items in a fiscally prudent way to further our education efforts  |
| <b>Moved By</b>          |  |
| <b>Seconded By</b>       |  |
| <b>For</b>               |  |
| <b>Against</b>           |  |
| <b>Abstain</b>           |  |

|                          |  |
|--------------------------|--|
| <b>Submitted By</b>      | James Henningson   |
| <b>Agenda Item Title</b> | Appoint Officers   |
| <b>Problem</b>           | The new board needs to officially appoint its officers.  |
| <b>Solution</b>          | Appoint the following:<br>CTO - Jay Phelps<br>CFO - Jason Harner<br>President - James Henningson<br>COO - TBD<br>Secretary - TBD* state required |
| <b>Relevance</b>         | Some positions are required by the state, the others are necessary for continuity of the business.   |
| <b>Moved By</b>          |  |
| <b>Seconded By</b>       |  |
| <b>For</b>               |  |
| <b>Against</b>           |  |
| <b>Abstain</b>           |  |

Add Item

## New Business

MOTION: Motion to confirm officers:

[Julie Harris](#) - Secretary

[Jayson Woods](#) - VP

[John Fabrycki](#) - COO

[Jason Harner](#) - Treasurer

[James Henningson](#) - President

[Jay Phelps](#) - CTO

- Proposed: [Jack Smith](#)
- Seconded: [John Fabrycki](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

Motion: PASSED

MOTION: Motion to approve MakerKhana proposal that was made by [Jason Harner](#) as written.

- Proposed: [Jack Smith](#)
- Seconded: [Julie Harris](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

Motion: PASSED

MOTION: Motion to approve [Jay Phelps](#) request for electrical as written.

- Proposed: [Jack Smith](#)
- Seconded: [Julie Harris](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

Motion: PASSED

MOTION: Motion to table request for smart whiteboard that was proposed by [Jayson Woods](#) .

- Proposed: [Jack Smith](#)
- Seconded: [Julie Harris](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

Motion: PASSED

MOTION: Motion to promote ice as a valuable amenity to Dallas Makerspace and allow CTO and COO to provide.

- Proposed: [Jack Smith](#)
- Seconded: [Julie Harris](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

Motion: PASSED

MOTION: Motion to table [Jay Phelps](#) proposal for AED - [Jay Phelps](#) to send more information.

- Proposed: [Jack Smith](#)

- Seconded: [Jayson Woods](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

Motion: PASSED

MOTION: Motion to approve [Jay Phelps](#) proposal for auction service as written.

- Proposed: [Jack Smith](#)
- Seconded: [Julie Harris](#)

Vote:

- For: [Julie Harris](#) [John Fabrycki](#) [Thomas Fagan](#) [Jack Smith](#)
- Opposed: [Jayson Woods](#)
- Abstained: None

Motion: PASSED

## Emergency Business

MOTION: Motion to revoke David McPherson's invitation to return due to code of conduct violation.

- Proposed: [Julie Harris](#)
- Seconded: [Jack Smith](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

Motion: PASSED

## Next Meeting

07 Jun 2023