

2023-06-07 Board Meeting

Date

07 Jun 2023

Location

1825 Monetary Lane #104, Carrollton, TX 75006

Google Meet

- ID: <https://meet.google.com/bdi-itpp-yxm>
- Phone Number: (US) +1 617-675-4444, PIN: 625 741 483 4617#

Call to Order

Meeting called to order at 7:01PM

Prior Minutes

[2023-03-29 Board Meeting](#)

[2023-05-11 Board Meeting](#)

MOTION: Approve Prior Minutes

- Proposed: [Julie Harris](#)
- Seconded: [Jack Smith](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

Financial Statement

Income	May 2023 = \$68k income
Expense	May 2023 = \$65k expenses
Net	~3k

Income almost entirely membership fees.

Membership numbers and income trending upwards.

Honorarium = \$2350 paid, \$550 donated

Utilities were high because we were behind by 1 bill.

We have a few big repairs - income is matching expenses.

Committee Notes

Committee Notes were not gathered/analyzed for this meeting

Member Recognition

The BoD recognizes [Jay Phelps](#) and other members, including Doug Cave, John Wynn, Rich Osmond, Tim Bene, Jack Smith, and Howard Fosberg for their help with the Auction prep.

The BoD recognizes Erik for his excellent sword event.

The BoD recognizes [Jay Phelps](#) for his excellent contributions as CTO.

The BoD recognizes [Joshua Freedman](#) for his excellent contributions as an infra volunteer.

The BoD recognizes [Amelia Greisch](#) for her excellent volunteerism and great energy.

The BoD recognizes [Christopher Vrana](#) for his contributions in laser.

OLD BUSINESS

- Jewlery Space Policy
- Smart Whiteboard
 - This business remained Tabled
- AED Lease
 - This topic has been closed with no action.
 - It can be bought back up in the future, likely when the existing batteries or maintenance is needed.

BOD Open Action Items

- Update Rules from Lease
 - This remains open
- Update Ceramics Space usage Plan
 - This remains open, pending usage discussion after Auction and Expansion planning.
- Update Retirement Age policy
 - This remains open

Consent Agenda

Add Item

New Business

Submitted By	Jay Phelps
Agenda Item Title	Discuss Copier future and options
Problem	Samsung copier division was sold to HP and our copier is discontinued
Solution	As a discontinued item parts are no longer available from the MFGR. USA Datafax will continue to try and support the unit as part of our quarterly fee however their options will be limited and become worse over time. E.g. we obtained the last imaging unit (black) that they have and they are not expecting to be able to procure any more from HP.. USA Datafax has provided me with some quotes for a replacement unit that will be the same lease cost we had or less monthly with approximately a 25-30% operating cost reduction monthly with a new unit. (Canon) The newer models have additional options to control and restrict usage which we could, if we so desired, potentially use to obtain better cost recovery. With Warren Liquidation onsite this week if we are thinking of going with a new unit it's an ideal time to dispose of the old one, at auction. MOTION: To approve lease for up to \$160/month for a new copier and support.
Relevance	DMS has a need for copy and scan functions for volunteers and teachers + a helpful amenity for members
Moved By	 Julie Harris
Seconded By	 Thomas Fagan
For	  Jack Smith,  Jayson Woods, John Fabrycki
Against	
Abstain	

Submitted By	Julie Harris
Agenda Item Title	Appoint Chairs
Problem	DMS needs chairs
Solution	MOTION: To Appoint the following chairs: Tim Bene - Machine Shop Jamie Rasmus - Ceramics Jason Harner - Automotive Randy Lisbona - Metal Shop Mark Reynolds - Creative Arts Amelia - Vector
Relevance	Leadership

Moved By



Jack Smith

Seconded By	 Jayson Woods
For	 Julie Harris,  John Fabrycki,  Thomas Fagan
Against	
Abstain	

Submitted By	Paul Wilson
Agenda Item Title	Printmaking Letterpress Purchase
Problem	Authorize \$500 to purchase foot powered 10" x 15" letterpress
Solution	The Printmaking Committee has discussed selling the motorized Kluge Letterpress and acquiring a foot /treadle powered letterpress in the same size. The reasoning behind the change would be to increase the accessibility and safety of using a larger format letterpress since a manually powered press had fewer moving parts, is easier to maintain, and is less likely to cause injury due to not being actively powered by an electrical motor. We have found a listing for a fully working 10" x 15" Chandler and Price press for \$500 as linked below: https://www.facebook.com/groups/745025778976939/permalink/3182149498597876/?sale_post_id=3182149498597876 We would like to take advantage of this opportunity to purchase this press, and are working on preliminary plans to handle pickup of the press if the purchase is approved. Additional funds for the needed truck rental are TBD, current best/lowest cost option is a one way Uhaul trailer rental for \$275. MOTION: to approve up to \$1,000 for purchase and transportation of a new printing press.
Relevance	Increasing accessibility and safety to a piece of printing equipment.
Moved By	 John Fabrycki
Seconded By	 Julie Harris
For	 Jayson Woods Jack Smith,  Thomas Fagan, 
Against	
Abstain	

Submitted By	Jay Phelps
Agenda Item Title	Expand refund processing policy to allow Officers with WHMCS to refund up to \$1000
Problem	Efficiency - we have a broad refund policy (30 days) but anything over \$100 requires even an officer working in WHMCS to seek Pres/Tres approvals
Solution	Suggesting we consider making "President, Treasurer or Officer with WHMCS access" able to refund up to \$1000. https://dallasmakerspace.org/refunds/ MOTION: To approve as written
Relevance	Efficiency
Moved By	 John Fabrycki
Seconded By	 Julie Harris
For	 Jayson Woods Jack Smith,  Thomas Fagan, 
Against	
Abstain	

Submitted By	John Fabrycki		
Agenda Item Title	honorarium		
Problem	D&O excluded		
Solution	Allow officers to receive honorarium.		
Relevance	None		
Moved By		John Fabrycki	
Seconded By		Julie Harris	
For		Thomas Fagan,	 Jayson Woods
Against			
	Jack Smith		
Abstain			

Submitted By	John Fabrycki
Agenda Item Title	COO position
Problem	Fill the COO position
Solution	Confirm Julie and Vincent as Co_COO's
Relevance	Leadership

Moved By



Jack Smith

Seconded By	 John Fabrycki
For	 Thomas Fagan,  Jayson Woods
Against	
Abstain	 <u>Julie Harris</u>

Add Item

Emergency Business

None

Next Meeting

12 Jul 2023

MOTION: To Close

- Proposed: Jack Smith

- Seconded: [Jayson Woods](#)

Vote:

- For: Unanimous
- Opposed: None
- Abstained: None

CLOSED at 7:43pm