

2023-07-12 Board Meeting

Date

12 Jul 2023

Location

1825 Monetary Lane #104, Carrollton, TX 75006

Google Meet

- ID: <https://meet.google.com/bdi-itpp-yxm>
- Phone Number: (US) +1 617-675-4444, PIN: 625 741 483 4617#

Call to Order

Prior Minutes

[2023-06-07 Board Meeting](#)

MOTION: Approve Prior Minutes

- Proposed:
- Seconded:

Vote:

- For:
- Opposed:
- Abstained:

Financial Statement

Income	65K
Expense	58K
Net	7K

Paid \$1,500 honorarium, \$700 of donated honorarium. 44 classes total. Membership is over 1,500 members.

Member Recognition

The board would like to recognize and thank the following people:

Jay Phelps and everyone who helped with the auction. Auction proceeds were \$11K.

Josh for help with member storage.

Mark for assistance with the VCF show.

Consent Agenda

Add Item

New Business

Submitted By	Agenda Item Title	Problem	Solution	Relevance	Pulled from Consent	Moved By	Sec
Julie Harris	Create CLO Position	There is no position for Chief Legal Officer	Create CLO Position - https://source.dallasmakerspace.org/display/OF/Chief+Legal+Officer	Legal	no	 Jayson Woods	
Julie Harris	Appoint Kevin Oliver CLO	DMS needs volunteers, especially legal volunteers	Appoint Kevin Oliver CLO	Volunteering	no	 John Fabrycki	



Julie Harris

Appoint Kobin Chair of Science

Science needs a chair

Appoint Kobin chair of Science - <https://talk.dallasmakerspace.org/t/science-elections-june-2023/100398>

Volunteers /Science

no



Jack Smith

Paul Wilson

Additional Transportation Budget for Letterpress purchase

Transportation costs for the purchase of teh Letterpress in St Louis are higher than original budget, additional funds are needed.

The acquisition of safer equipment to teach printmaking techniques.

no



Julie Harris

We need a larger budget to allow for a rental of a truck or van capable of transporting a 1500 lb press. The original plan of borrowing a truck and renting a trailer has not worked out, and therefore a larger budget to pay for the full truck rental is required. We are currently approved for \$1000.00 for both the press purchase and transportation (\$500 & \$500). Currently we expect a minimum budget needed for truck/van rental of \$1000, plus a rough gas cost of \$280 (1300 miles @ 15mpg, x \$3.25/gallon).

We request an expansion of the approved budget to a minimum of \$2000, preferably \$2,500, including the purchase price of the press.

Jay Phelps

Contract for tinted windows to reduce heat input

The rooms exposed to full sun get very warm due to sunshine heat inputs

Infrared blocking films professionally installed will reduce heat loading from sun shining into Purple, Animatronics, Lobby and 3d Fab by 92%. This will provide a great deal more comfort for these areas and allow us to increase utilization. Energy usage will also be lower in these areas resulting in expense savings over the long term.

Increase utilization and improved comfort of DMS areas and expense savings on energy

no



Julie Harris



Discussions with the lease management company on proceeding with this install were positive.

From quote acceptance to install is approximately 2 weeks. DMS would need to move items out of the way with all other work, including window cleaning prep and install, being handled by the contractor.

Request BOD approval for up to \$6,500 for this project.

*Julie:
Motion to approve up to \$6500 for window tinting.*

Jayson Woods

Purchase full set of Dye Sub Ink

Have a full set of Dye Sub Ink on hand

Reduce equipment downtime drastically

no



Julie Harris

Dye
Sub
usage
is
ramping
up . We
have
more
and
more
member
s
utilizing
the
equipme
nt, and
classes
fill up
fast.

We
would
like to
keep a
full set
(4) of
ink
cartridge
s in
stock so
that
downtim
e for the
printer
is
reduced
to hours
/minutes
, rather
than
days.

Cost of
a full
set of
ink =
\$524
(\$131
each).
This
would
be a
one a
time
purchas
e.
Committ
ee
meeting
for vote
to
approve.

Jac

<https://source.dallasmakerspace.org/display/CA/Creative+Arts+Meeting-2023-07-02>

Jayson Woods

Appoint Nate Delp to 3D Fab chair

Appoint chair

Appoint Nate Delp to 3D Fab chair. Meeting minutes for this vote.

<https://source.dallasmakerspace.org/display/3DFAB/3D+Fabrication+Meeting-2023-06-25>

3D Fab needs a chair person

no



Thomas Fagan



Jayson Woods

approve outside events rules

we currently do not have rules to govern outside events

Approve these rules for outside events. Outside events.

to help govern the space

no



1.) outside events are defined as any event that is unaffiliated with DMS and not sponsored by a committee.

2.) Outside events must use the two rooms in the north lobby unless prior arrangements are made with officers or board of directors.

Arrangements must be made prior to the event's creation.

3.) limit group size to occupancy of room.

4.) nonmembers must stay in the front lobby area, unless accompanied by a member or on tours.

5.) All guests must sign a waiver.



Jack Smith

6.) any arrangements must be made by emailing admin@dallasmakerspace.org.

7.) All events must be posted on the DMS events calendar.

8.) Outside events must have a member sponsor and that member sponsor must be onsite from beginning to end of event.

9.) Outside events must be open to DMS members unless prior arrangements have been made.

10.) Outside events must not prop open any badge access door unless prior arrangement is made.

*Jack
motion
to
approve
with
revised
wording:*

Outside events.

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2.) Outside events must use the two rooms in the north lobby unless prior arrangements are made with officers or board of directors.

Arrangements must be made prior to the event's **approval**.

3.) limit group size to occupancy of room.

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5.) All guests must sign a waiver.

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arrange
ments
must be
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emailing
admin@
dallasm
akerspa
ce.org.

7.) All
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on the
DMS
events
calendar.

8.)
Outside
events
must
have a
member
sponsor
and that
member
sponsor
must be
onsite
from
beginnin
g to end
of event.

9.)
Outside
events
must be
open to
DMS
member
s unless
prior
arrange
ments
have
been
made

10.)
Outside
events
must
not prop
open
any
badge
access
door
unless
prior
arrange
ment is
made.

Jayson
Woods

vote to
approve
the
updating
of the
over all
rules

our
rules
was out
of date
and
needed
updating

vote to
approve
the
updated
rules. I
added
the
rules
from the
lease
and
changed
wording
from
logistics
committ
ee to
COO
and
other
relevant
wording.

No
Rules
where
added
that
was not
already
voted
on by
the B.O.
D.

we
needed to
update
rules to
help with
confusion
from our
members

no



Thomas Fagan

Jac

Add Item

Emergency Business

MOTION: Motion to approve request to allow Twin Engine (James' company) to use Dallas Makerspace non-pii data in a case study.

- Proposed: Julie
- Seconded: Jack

Vote:

- For: Julie, Jack, Thomas, John, Jayson
- Opposed:
- Abstained:

Motion:

Next Meeting

16 Aug 2023

19:00