

# 2023-11-15 Board Meeting

## Date

15 Nov 2023

19:00

## Location

1825 Monetary Lane #104, Carrollton, TX 75006

### Google Meet

- ID: <https://meet.google.com/bdi-itpp-yxm>
- Phone Number: (US) +1 617-675-4444, PIN: 625 741 483 4617#

## Call to Order

Meeting called to order at 19:09

## Attendance

[Julie Harris](#) (in person)

[John Fabrycki](#) (in person)

[Thomas Fagan](#) (in person)

[Jayson Woods](#) (in person)

[Jack Smith](#) (in person)

## Prior Minutes

[2023-10-11 Board Meeting](#)

MOTION: Approve Prior Minutes

- Proposed: [Julie Harris](#)
- Seconded: [Thomas Fagan](#)

Vote:

- For: [Julie Harris](#) [Thomas Fagan](#) [Jayson Woods](#) [Jack Smith](#)
- Opposed: None
- Abstained: [John Fabrycki](#)

## Financial Statement

Income	70,775
Expense	50,454
Net	20,321

## Member Recognition

The board would like to recognize the following volunteers:

Amelia and Tim for their volunteer work.

Sam, Chuck and Doug for their help as regular tour guides.

Burt for his work as chair of wood shop and help with expansion.

Charlie for his help with expansion.

Erik for his help with another successful sword party - this was a lot of set up work and Erik allowed people to use his swords and then spent hours cleaning swords after which is much appreciated.

Sam for his work as chair of automotive.

Kobin for taking on purchasing while being Electronics chair.

The compressor installation team.

[Jayson Woods](#) - Break room and lobby

[Jay Phelps](#) would like to recognize Josh for helping with Confluence and other volunteer work with infra.



The board would like to recognize Kevin and Jay for helping with the Confluence breach.

[Amelia Greisch](#) would like to recognize James (3D Fab)

## Consent Agenda

Add Item

## New Business

Submitted By	Agenda Item Title	Problem	Solution	Relevance	Pulled from Consent	Moved By	Sec By
Jay Phelps	Authority to enter into a new agreement for electric service at DMS	Electrical Contract expires Feb 2024	As current CTO I was approached about a new contract by our current electricity broker.	Electricity is needed to operate DMS	no		

[Jack Smith](#)

Update:  
The latest proposal covering the period around the BOD mtg is on the Logistics shared google drive named in the folder named '2023 Electric Renewal ' which is also linked below in the 'attachm ents' section.  
Key points:

- They are suggesting we contract early to lock in the best rates.
- New agreement kicks in at the end of current one.

- Rates have gone up significantly since our last contract; it looks like approximately a 60% cost increase which equates to roughly an extra \$2000-\$2500 per month during the highest usage month (Summer)
- We can request a reduced rate in the future if rates decline
- Leadership was made aware on Discord earlier this month and Julie (Sec) + Jason (Tres) opted to be involved and were looped in.

Request : Approval to enter into a new agreement for a term length specified by the board. 60 months?

Amelia Greisch

New Member Class Honorarium

New Member Class does not confirm to calendar honorarium model and needs a manual revision

What is the new member class: The new member class is a 1 hr seminar taught once or twice during open house. It is an essential class for preservation of DMS assets, volunteer engagement, and for member retention .

Effectiveness of the class: In only two months, new member class alumni have become 2 Vice-chairs, teachers , and active volunteers.

The problem:

Tool Safety, member retention, volunteer engagement

no



John Fabrycki



ulie

1. It is difficult for members that have just signed up to register for the class within the region window.

2. Occasionally too few people attend to meet the 3 person minimum, and this dissuades teachers.

Proposed solution: Create a form-modeled off of the expense form that the teacher for that week may submit to bill.com to receive honorarium for that class.

The form contents:  
Teacher name /userid  
Room  
Date and time  
Student sign in (Perhaps) tour guide sign off

Account ability:

Security camera could be checked during the time frame listed on the form And/or a tour guide present at the time would need to sign off on the form.

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Julie  
Harris

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Julie Harris



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Julie Harris	Julie Harris	The ceiling in the new break room needs work	Approve up to \$5K for the ceiling quote for the new break room.	Building maintenance	no		
Julie Harris	Window Seals	The windows need new seals	The August board meeting included a quote for window seals. It was decided to table this until additional quotes were obtained but it has been 3 months. Approve up to \$10,000 to redo the window seals. The quote can be found in the August minutes.	Building maintenance	no		
Jayson Woods	Approve New Parking lot layout	The parking lot needs to be updated	Here is the updated layout for the parking lot. It would add 6 parking spaces for our members, take up useable space, and keep both dock doors clear.	Give back more spaces for people to park since we are growing.	no	 <a href="#">John Fabrycki</a>	 ulie
Paul Wilson	PrintExp o Austin Planning	The Printmaking Committ		The promotion of DMS to a local,	no	 <a href="#">Jayson Woods</a>	 ulie

ee would like to have a booth at the 2024 PrintExpo in Austin, but needs permissions to negotiate with an outside organization.

Allow Printmaking to negotiate with the organizers of PrintAustin to have a booth/exhibition space at the 2024 PrintExpo. <https://www.printexpo.org/>  
We hope to be able to come back to the Board with details and a budget at the December meeting, and specifics of any tentative arrangements or agreements before anything is finalized. We would need help from PR and/or Digital Media to create a video for display in the booth during the Expo to promote both the Printmaking Committee and DMS as a whole.

national, and international maker audience via participation in a well known artistic event.

Preliminary estimates of \$750 for 2 hotel rooms (assuming 8 people, 4 per room over two nights), \$250-\$500 for transportation (highly variable depending upon type of rental, if any, involved), and up to \$500 for promotional materials and/or printing supplies.

Jason Harner

Confirm New Chairs

Committees need leadership

Confirm as Chairs:

Gotta have chairs

no



Julie Harris



hon Fag

Max Holthaus for Metal Shop Scott Perry for Ceramics Sam Mitchell for Automotive Joseph LaHoud for Jewelry /Small Metals Tim Bene for Machine Shop Mikael Kusturial - Printmaking Mark Reynolds - Creative Arts

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John Fabrycki	Required classes honorarium	No shows	Remove the minimum requirement for attendance to receive the honorarium for required classes. (For tool use)	Ed.	no
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Add Item

## Attachments

### Tabled:

Window seal quote from landlord

Thomas motion to table, Julie second. Unanimous

Required class honorarium

John F would like to table.

## Emergency Business

MOTION: Approve insurance renewal for up to \$27,000

- Proposed: [Thomas Fagan](#)
- Seconded: [John Fabrycki](#)

Vote:

- For: [Jayson Woods](#) [Julie Harris](#) [John Fabrycki](#) [Jack Smith](#) [Thomas Fagan](#)
- Opposed:
- Abstained:

Motion: PASSED

MOTION: Motion to approve expansion group to spend up to \$19,600 for the galley move

- Proposed: [John Fabrycki](#)
- Seconded: [Jack Smith](#)

Vote:

- For: [John Fabrycki](#) [Jack Smith](#) [Julie Harris](#)
- Opposed:
- Abstained: [Jayson Woods](#) [Thomas Fagan](#)

Motion: PASSED

MOTION: 60 day expulsion, 3 month probation

- Proposed: [Julie Harris](#)
- Seconded: [Thomas Fagan](#)

Vote:

- For: [Jayson Woods](#) [Julie Harris](#) [John Fabrycki](#) [Thomas Fagan](#)
- Opposed: [Jack Smith](#)
- Abstained:

Motion: PASSED

[Jack Smith](#) motion to adjourn, [Thomas Fagan](#) second. Unanimous

## Next Meeting

13 Dec 2023

19:00