## **How our Shelving System works**

## In-Progress Shelves:

- Bats must be labeled with name and date when the piece was thrown (blue tape and sharpie).
- Pieces on bats that are unlabeled will be disposed of.
- Pieces will only be allowed to remain on bats for a maximum of one week before being moved onto ware boards where they can remain for the remainder three weeks (30 days total).
- Labels must be transferred from bats to ware boards.
- Pieces on labeled ware boards will be disposed of 30 days after the labeled thrown date.

## Pick-up Shelves:

- Abandoned bisque fired pieces on the pick-up shelves will be disposed of after 30 days
- Abandoned glaze fired pieces on the pick-up shelves will be disposed of after 30 days